
COOPERATION AGREEMENT

(AS OF MARCH 7, 2016)

between

UNIVERSITY OF SPLIT SCHOOL OF MEDICINE,

and

REGIOMED-KLINIKEN GMBH

with the participation of

**UNIVERSITY OF SPLIT
(SVEUČILIŠTE U SPLITU)**

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COOPERATION AGREEMENT

by and between

- (1) **University of Split School of Medicine**, Šoltanska 2, 21000, Split, Croatia
– **"USSM"** – ,

and

- (2) **regioMed-Kliniken GmbH**, seat: Sonneberg; business address: Gustav-Hirschfeld-Ring 3, 96450 Coburg, Germany
– **"REGIOMED"** – ,

with participation of

- (3) **University of Split (Sveučilište u Splitu)**, Livanjska ul. 5, 21000 Split, Croatia
– **"UNIVERSITY OF SPLIT"** – ,

In the following the Parties are also jointly referred to as the **"Parties"** and individually as a **"Party"**.

PREAMBLE

- (A) REGIOMED is a group of community clinics in the counties of Coburg, Hildburghausen, Lichtenfels and Sonneberg/Germany (together the **"REGIOMED Area"**). The first cross-federal state group of clinics is currently made up of five acute-care clinics at seven locations in Upper Franconia and Southern Thuringia, ten medical care centres, the ground rescue service in County Sonneberg, five senior citizen centres, one short-term nursing care facility and two homes for persons with psychological ailments in public-law ownership. With approximately 4,500 staff members, the group of clinics treats more than 68,000 in-care patients and 75,000 out-care patients each year.
- (B) USSM is one of the components of the UNIVERSITY OF SPLIT in Split/Croatia. UNIVERSITY OF SPLIT has approximately 24,000 students.
- (C) USSM was established as an independent faculty on 26 March 1997. USSM has 4 teaching programs: Human Medicine, Dental Medicine, Pharmacy (in collabo-

ration with the Faculty of Chemical Technology) and Medical Studies in English. The Medicine program annually enrolls 90 students; Dental Medicine and Pharmacy enroll 30 each, and Medical Studies in English 50. The criterion for enrollment is success at the state final exams (Državna matura). USSM started Medicine Studies in English in the school year 2011/2012, when enrollment quota was 30. The enrollment quota was increased in the academic year 2012/2013 and since then the school has been enrolling 50 students per year. The Curriculum is governed by the Bologna process. Medicine and Dental Medicine courses last six years, they have 5,500 hours of direct classes and 360 ECTS credits each.

- (D) While USSM and the UNIVERSITY OF SPLIT are interested in attracting qualified students from Germany, REGIOMED intends to counter a shortage of specialised medical doctors over the long term. The Parties believe that these respective aims and objectives can best be achieved by means of a programme being offered to students involving the completion of the clinical part of Croatian human medicine studies at the REGIOMED clinics in Germany.
- (E) In that regard it is understood that it is the intention of REGIOMED to establish Medical School REGIOMED. University of Split and USSM pledge their full support to the foundation of Medical School REGIOMED.

NOW, THEREFORE, the Parties agree as follows:

I. DEFINITIONS

- (1) All terms used herein shall have the following meanings:

Admission Criteria	Shall have the meaning as defined in III.§ 5(2).
Agreement	This cooperation agreement between the Parties
Executive Committee	Shall have the meaning as defined in VI.§ 16(1)
Management Board	Shall have the meaning as defined in VI.§ 15(1).
Parties / Party	REGIOMED, USSM and UNIVERSITY OF SPLIT
REGIOMED	regioMed-Kliniken GmbH, seat Sonneberg and business address: Gustav-Hirschfeld-Ring 3, 96450 Coburg, Germany

REGIOMED Area	Counties Coburg, Hildburghausen, Lichtenfels, and Sonneberg
REGIOMED Tuition Part	Shall have the meaning as defined in III.§ 7(1).
RMS Office	Shall have the meaning as defined in V.§ 11(2)d).
RMS Teaching Staff	Shall have the meaning as defined in V.§ 12(1).
RMS Teaching Staff Criteria	Shall have the meaning as defined in V.§ 12(2).
Rules	"Rules on Teaching Bases of the University of Split", entered into force on 01.05.2015
State Ministry	Bavarian State Ministry of Education, Science and the Arts
Student Represenation	Shall have the meaning as defined in VI.§ 17(1).
Students	Shall have the meaning as defined in II.§ 1(2).
Technical Infrastructure	Shall have the meaning as defined in V.§ 11(1).
UNIVERSITY OF SPLIT	University of Split (Sveučilište u Splitu), Livanjska ul. 5, 21000 Split, Croatia
USSM	University of Split School of Medicine, Šoltanska 2, 21000, Split, Croatia
USSM Tuition Fee	Shall have the meaning as defined in II.§ 1(6).

(2) The following rules of interpretation shall apply to this Agreement:

- a) the singular includes the plural and the plural includes the singular;
- b) "include" and "including" are not limiting;
- c) a reference to any agreement or to another contract includes such agreement or contract as the same may be amended, supplemented or otherwise

modified in accordance with this terms;

- d) except as otherwise expressly stated, a reference to a law includes any past or future amendment or modification to such law and any rules or regulations issued thereunder or any law enacted in substitution or replacement therefore;
- e) words such as "hereunder", "hereto", "hereof" and "herein" and other words of like import shall, unless the context clearly indicates to the contrary, refer to the whole of the Agreement and not to any particular section or subsection thereof.

II. PRINCIPLES OF THE COOPERATION

§ 1 USSM

- (1) USSM shall have REGIOMED carry out the clinical part of the English-language studies programme in "human medicine" (Medical Studies in English) at REGIOMED clinics which is currently being offered in Split/Croatia, all in accordance with details laid down in this Agreement. The 3-year pre-clinical part of the training shall be performed by USSM itself in Split/Croatia within the framework of its English-language studies programme. USSM warrants and represents that at least 25 study places shall be available in the Academic Year 2016/2017 and at least 30 study places in 2017/2018, which are available on request by REGIOMED.
- (2) The responsibility for the content of the Curriculum and examinations shall remain with USSM also during the studying phase of male and female students (collectively hereinafter the "**Students**") at REGIOMED in Germany. Solely the (Croatian) Education and Examination Regulation, as amended from time to time, shall apply. The currently applicable versions are attached as **Schedule 1**.
- (3) USSM shall be entitled to the information and control rights provided in this Agreement.
- (4) Students shall be enrolled during the entire period of studies at USSM. USSM guarantees that Students shall be awarded the title of "Medical doctor (MD)" under Croatian law after successful completion of examinations and which is recognised in Germany as a full medical degree in accordance *inter alia* with the

Professional Qualifications Directive 2005/36/EC.

- (5) USSM shall enter into an educational training agreement with Students who fulfil the Admission Criteria (as hereinafter defined) or have received a dispensation. The educational training agreement shall cover the entire human medical studies of the Students at USSM in Croatia and at REGIOMED in Germany.
- (6) USSM shall charge Students annual tuitions of EUR 9,000 per annum (the "**USSM Tuition Fee**").

§ 2 **REGIOMED**

- (1) REGIOMED shall recruit highly qualified Students who are especially interested in working as medical doctors in the future. REGIOMED shall ensure that the technical and personnel prerequisites for the execution of clinical training in Germany described in detail in this Agreement shall be met by the time of commencement of clinical training of the first Students (Academic Year 2020/2021).
- (2) REGIOMED shall ensure that the requirements and obligations set forth in the "Rules on Teaching Bases of the University of Split", which entered into force on 1 May 2015 (the "**Rules**") (**Schedule 2**), shall be met within the framework of clinical training of Students in Germany, unless expressly stipulated otherwise herein.
- (3) REGIOMED shall be free to enter into own agreements with the Students as it sees fit.

§ 3 **Accreditation**

- (1) USSM confirms that the Medical Studies in English programme is accredited in accordance with Croatian law governing schools of higher learning and warrants and represents that this accreditation shall remain in effect for the entire period of this Agreement.
- (2) USSM shall file for a determination procedure in accordance with Art. 86 (1) of the Bavarian University and College Act (BayHSchG) from 23 May 2006 with the Bavarian State Ministry for Education, Science and the Arts (the "**State Ministry**") directly following the execution of this Agreement. REGIOMED shall provide support in the preparation of the application and the execution of the application procedure. USSM shall be obligated to provide the information and

documents required in accordance with the list contained in **Schedule 3**. The Parties shall abstain from the filing of an application for a determination procedure if the State Ministry states in advance that no application needs to be filed for the cooperation provided for in this Agreement.

- (3) The Parties shall endeavour to obtain institutional accreditation of the clinical part of USSM's Medical Studies in English programme with the *Wissenschaftsrat* (or – if the *Wissenschaftsrat* cannot or does not want to become active – with another comparable accreditation institution) already in advance of any respective statutory obligation. All Parties shall make available in a timely manner all information and documents required for such an accreditation. REGIOMED shall lead support the accreditation process.

§ 4

Further Projects

- (1) The Parties also intend to cooperate on further projects, for example regarding scientific projects, exchanges between faculties and exchange programmes for summer students.
- (2) The Parties shall separately agree on the details regarding further projects separate from this Agreement. If applicable, such shall be based on the Rules.

III.

STUDENTS

§ 5

Selection Criteria for Students

- (1) It is the common aim and objective of the Parties to recruit solely highly qualified Students who are especially interested in working as medical doctors in the future.
- (2) In recognition thereof, the following admission criteria are herewith agreed upon and will be published in a public call (collectively referred to as the "**Admission Criteria**"):
 - a) General university entrance entitlement (*Abitur*, A-Levels, International Baccalaureate or comparable European school degree);
 - b) An average *Abitur* mark of at least 1.9 or another comparable good to excellent school-leaving degree or a good to excellent higher-level degree

such as, for example, a university or college degree;

- c) Biology, chemistry, physics or mathematics, of these at least two until passing the university-entrance diploma (*Abitur*) (on average 10 respective points);
 - d) Motivation letter: in addition to academic prerequisites for admittance, non-academic criteria shall also be taken into account in the selection;
 - e) Proof of good to excellent language skills in German and English. The following tests are recognised as proof of English skills: Cambridge Certificate of Advanced English (CAE): A, B, C; Cambridge Certificate of Proficiency in English (CPE): A, B, C; TOEFL iBT (90/120); IELTS (6.5/9);
 - f) Police clearance certificate;
 - g) A residence permit for Croatia, as well as health insurance and other related documents, which all will be obtained following successful enrolment.
- (3) The Executive Committee shall review the suitability of these Admission Criteria and, if needed, will adopt resolutions to change or amend such if so proposed by the Management Board.
- (4) REGIOMED can pose additional criteria as it sees fit. Such criteria are:
- a) Successful performance on the test for medical studies programmes (TMS);
 - b) An 8-week practical nursing training (practical work experience) at a hospital – preferably in the REGIOMED group – or at an ambulatory nursing-care service. The training must not be performed in one phase; the smallest training phase must not last less than 3 weeks;
 - c) Successful participation in the Selection Days in Coburg.
- (5) Exceptions from the the Admission Criteria (dispensation) may be allowed in special cases. These special cases shall require a decision be made by the Executive Committee.

§ 6
Procedure

- (1) REGIOMED shall inform USSM about the number of Students taking up studies no later than 1 July (first round) and 31 August (in case a second round is needed) of any year (while taking into account the maximum numbers agreed upon herein).
- (2) REGIOMED shall transmit the information available on beginning Students in English to USSM while respecting and complying with any statutory, particularly data-protection, restrictions.

§ 7
REGIOMED Tuition Part

- (1) USSM shall pay to REGIOMED EUR 100.00 per ECTS credit point per Student (the "**REGIOMED Tuition Part**") for the (clinical courses) at the study years that the Students spend at REGIOMED.
- (2) Payment of the REGIOMED Tuition Part by USSM to REGIOMED shall be made at least 2 weeks prior to the beginning of an Academic Year in advance for the entire Academic Year for each studies place that is used.

IV.
CURRICULUM

§ 8
Current Status

- (1) The Curriculum of USSM that currently applies to the "Medical Studies" programme is attached in **Schedule 4**.
- (2) If USSM changes the currently valid Curriculum that relate to the clinical part of educational training at REGIOMED, USSM shall notify REGIOMED with sufficient time in advance – at least 4 months before the planned change – so that any adjustments required, in particular with regard to the RMS Teaching Staff, can be undertaken. Any changes in the currently valid Curriculum that require significant adjustments in Germany shall be subject to the prior consent of REGIOMED, such consent not to be unreasonably withheld.
- (3) USSM guarantees that any changes rendered to the currently valid Curriculum

shall be in line with the requirements applying to basic educational training of medical doctors in the meaning of Art. 24 of the Professional Qualifications Directive 2005/36/EC or any corresponding provision in an amended version of the Professional Qualifications Directive.

§ 9

Compliance with the Curriculum Academic Year 2019/2020

- (1) **Schedule 5** indicates what parts of the clinical Curriculum can be offered to clinics in the REGIOMED group with certainty as of the present time (March 2016), which parts can probably be offered, and what parts probably cannot be offered.
- (2) The Parties shall use the time up until the commencement of the first clinical Academic Year at REGIOMED (Academic Year 2019/2020) in order to find solutions for this situation. It should in particular be clarified whether certain parts of the clinical Curriculum can be offered and performed at USSM by means of a change in the Curriculum. It should also be considered whether USSM teaching staff can be employed for parts of the clinical part of the Curriculum at REGIOMED.
- (3) The Parties agree that the possible additional costs associated with such shall be borne by REGIOMED.

V.

TECHNICAL AND PERSONNEL REQUIREMENTS

§ 10

General

- (1) REGIOMED shall ensure that the technical and personnel requirements for the execution of clinical educational training of Students at REGIOMED described in the following shall be established no later than by the beginning of Academic Year 2019/2020 (the 4th Academic Year of Students beginning in Academic Year 2016/2017).
- (2) The Parties agree that USSM is only obligated to send Students to REGIOMED for their clinical training if the technical and personnel requirements for such have been established. If this is not the case, Students shall also receive clinical training at USSM. In this case the REGIOMED Tuition Part will be appropri-

ately reduced - according to ECTS points not been performed at REGIOMED.

- (3) USSM expects REGIOMED to reasonably participate in the investments aimed to upgrade the student education standards together with USSM as a good partner (e.g. investment in the project of training facility for the basic clinical skills training at the first two years of the curriculum, and others). Details have yet to be agreed by the Parties in good faith.

§ 11

Technical Infrastructure

- (1) REGIOMED shall at its own expense ensure that all technical requirements for the performance of clinical training of Students in the REGIOMED Area (referred to collectively as the "**Technical Infrastructure**") have been put in place no later than at the beginning of Academic Year 2019/2020 (4th Academic Year for Students beginning in Academic Year 2016/2017). Those elements of the Technical Infrastructure that are required or useful according to the Parties' present analysis are described in the following. The Parties are aware that adjustments and changes may be necessary in the coming months and years until the beginning of the first clinical Academic Year in Germany.
- (2) Elements of Technical Infrastructure which has to be put in place in the REGIOMED Area are:
 - a) Two lecture halls with 60 places each; three seminar rooms with up to 30 places and two common rooms that are at least 30 square metres large, respectively. These rooms shall be furnished and maintained so that they meet requirements applying to clinical human medicine educational training at universities.
 - b) Library with a human medicine focus with up to 20 workstations for Students. The library must meet university requirements with regard to the department of "human medicine". The minimum inventory listed in **Schedule 6** shall be kept available in printed form. Additional publications, in particular so-called 'Medical Papers', may be provided by means of corresponding online access points. At least half of the workstations shall be equipped with modern PCs. WIFI shall be guaranteed in the library. REGIOMED shall make available a reasonable budget in order to fund the required expansion of the library. The Management Board shall decide on the usage of such funds.

- c) REGIOMED shall ensure that suitable (Student) residential space is available at reasonable prices for at least half of the Students enrolled at USSM during their clinical educational training in the REGIOMED Area. Likewise USSM and the UNIVERSITY OF SPLIT shall ensure that suitable (Students') residential space is available at reasonable prices for at least half of the Students recruited by REGIOMED who are enrolled at USSM.
 - d) Finally, REGIOMED shall ensure that an office (the "**RMS Office**") is set up and staffed during regular office hours. The RMS Office shall serve as a general "contact point" to Students for any studies relating questions and shall be in charge of the entire technical execution of the selection procedure, the conclusion of agreements with Students, teaching staff and third parties as well as technical assistance for the clinical part of training in Germany. The technical and personnel costs associated herewith shall be borne by REGIOMED.
 - e) USSM shall ensure that the Students' Office in Split also serves as a contact point for Students for any questions they may have relating to their studies.
- (3) The Executive Committee shall decide in response to a proposal by the Management Board about any adjustments or additions to the Technical Infrastructure. The guideline here shall be the common aim and objective of the Parties to offer Students the technical studies opportunities needed to meet the Parties' stringent educational training standards.

§ 12

Teaching Staff

- (1) REGIOMED shall at its own expense ensure that adequate teaching staff is available to perform the clinical training of Students at REGIOMED in accordance with the requirements of the Curriculum (referred to collectively as the "**RMS Teaching Staff**") by no later than the beginning of Academic Year 2019/2020 (4th Academic Year of Students beginning in Academic Year 2016/2017).
- (2) The requirements applying to the RMS Teaching Staff (training, professional experience, continuing education and training) are laid down in **Schedule 7** ("**RMS Teaching Staff Criteria**").
- (3) The Parties agree upon the following selection procedure:

- a) Suitable applications shall be compiled by the Management Board and sent to the Executive Committee for consideration and decision.
 - b) The Executive Committee shall decide on proposed person(s) (as in other cases as well) by majority vote and inform the USSM which will implement the election procedure.
 - c) If two members of the Executive Committee appointed by the REGIO-MED supervisory board are in favour of hiring an applicant, the other members of the Executive Committee may only refuse their consent for good cause. Good cause shall in particular be deemed to be present if it is apparent that the qualifications of the applicant do not meet the RMS Teaching Staff Criteria.
- (4) USSM shall ensure that all members of the RMS Teaching Staff fulfilling the RMS Teaching Staff Criteria shall be treated as ordinary and fully qualified professors under Croatian law.

§ 13

Medical School REGIOMED

- (1) REGIOMED shall set up and maintain a website to reach out to Students.
- (2) Subject to compliance with all university and other laws, the Parties agree that REGIOMED may use the label "MEDICAL SCHOOL REGIOMED" to advertise the studies programme and may register the domain as a mark. REGIOMED shall be the sole owner of the domains.
- (3) Both the UNIVERSITY OF SPLIT as well as USSM herewith agree to allow REGIOMED to use the logo of the UNIVERSITY OF SPLIT and/or that of USSM in accordance with Art. 16, section 2 of the Rules.
- (4) REGIOMED shall be allowed to make respective reference to the websites of the UNIVERSITY OF SPLIT and USSM via links.
- (5) The UNIVERSITY OF SPLIT and USSM shall make reference to the website cited under A.V.§ 13(1) by means of respective links.
- (6) REGIOMED is intending to set up a separate legal entity – according to current plans as a German limited liability company (GmbH) – which shall replace REGIOMED as a contractual party to this Agreement by assuming all rights and obligations of REGIOMED hereunder. Subject to compliance with all university

and other laws, the new entity is intended to be named "Medical School REGIOMED GmbH". The UNIVERSITY OF SPLIT and USSM agree with and fully support these intentions of REGIOMED and agree that the new entity shall replace REGIOMED as a contractual party to this Agreement as soon as REGIOMED has set up this entity and duly informed the UNIVERSITY OF SPLIT and USSM thereof.

§ 14

Further Cooperation Partners; Sponsoring

- (1) In order to guarantee that technical and personnell requirements are met, it may be necessary to integrate additional partners into the cooperation. The Executive Committee shall recommend to the Parties as to whether to take on additional cooperation partners.
- (2) REGIOMED may use logos from the UNIVERSITY OF SPLIT as well as USSM to recruit sponsors.

VI.

BOARDS

§ 15

Management Board

- (1) The Parties shall establish an administrative body (the "**Management Board**"). Meetings of the Management Board shall primarily be held in the REGIOMED Area.
- (2) The Management Board shall consist of 2 persons (1 representative of USSM and REGIOMED). The Executive Committee can increase the number of the Management Board members up to a maximum of 4. The members of the Management Board shall, if possible, have administrative experience in the area of schools of higher learning. Personnel costs and other expenses that accrue in this connection shall be borne by REGIOMED.
- (3) The Management Board shall be in charge of decisions relating to all administrative aspects that come up within the framework of the implementation of the project as provided for in this Agreement. The Management Board shall receive technical support from the RMS Office. The Management Board shall in particular be in charge of:

- a) Organising efforts to reach out to potential Students;
 - b) Developing rules for the execution of the selection process;
 - c) Developing rules for assistance to Students during their entire period of studies;
 - d) Deciding on the procurement, maintenance and repair of the Technical Infrastructure (to the extent this is provided for in the annual budget);
 - e) Assisting the RMS Teaching Staff;
 - f) Compiling reports and papers for the Executive Committee in the cases provided for in this Agreement;
 - g) Preparing, inviting and recording of resolutions adopted by the Executive Committee and their execution.
- (4) Decisions of the Management Board shall require unanimity. In the event of disagreement, the matter shall be submitted to the Executive Committee for a final decision.

§ 16

Executive Committee

- (1) The Parties shall set up a steering committee (the "**Executive Committee**").
- (2) The Executive Committee shall be made up of 5 members.
 - a) Two members shall be appointed and dismissed by USSM.
 - b) Two members shall be appointed and dismissed by the supervisory board of REGIOMED based on proposals by the REGIOMED CEO (*Hauptgeschäftsführer*).
 - c) The fifth member shall be appointed and dismissed jointly by USSM and REGIOMED. The Parties have agreed that REGIOMED will propose that 5th member from the current USSM staff.
 - d) The appointment shall generally be for at least 2 years up to a maximum of 4 years; dismissal shall be allowed at any time.
 - e) The members of the Executive Committee shall be reimbursed for the ex-

penses they incur by the Party that has appointed them.

- (3) The Executive Committee is responsible for all issues of fundamental importance. It shall furthermore decide in those cases that are expressly provided for in this Agreement. The Executive Committee is also responsible for supporting and coordinating the cooperation between USSM and REGIOMED.
- (4) Rights and Obligations of the USSM School Council shall remain unaffected.
- (5) The Executive Committee shall meet at least 2 times a year. The Executive Committee's meetings can either be held with physical presence of its members, but also as videoconferences or using similar electronic devices. Physical meetings shall be held interchanging between Split and the REGIOMED Area. The Executive Committee can furthermore render decisions in writing, electronically or by telephone outside of official meetings if a member of the Executive Committee does not object to such manner of adopting a resolution. In such cases, an extraordinary meeting of the Executive Committee shall be called.
- (6) The Executive Committee shall adopt its decisions by simple majority. The members of the Management Board should attend the meetings of the Executive Committee. Apart from the foregoing, the Executive Committee shall decide on further details of its legal organisation itself.

§ 17

Student Representation

- (1) The Parties shall expressly encourage the (first) Students to set up a body to represent the interests of Students (the "**Student Representation**"). Students taking up studies later should be encouraged to join the Student Representation. Students should be asked to decide upon the legal organisation of the Student Representation themselves.
- (2) The Management Board and the Executive Committee shall be available within the framework of their meetings to the Student Representation to answer all questions which Students have in connection with their studies in Croatia and Germany.

VII.
INFORMATION AND CONTROL

§ 18
Information Obligations

- (1) REGIOMED shall reasonably inform USSM about developments and the current status of building up the Technical Infrastructure and the appointment of the RMS Teaching Staff. Information shall be provided immediately in the case of significant developments (in particular in cases of deviations from the applicable planning) or on demand of USSM. Reports shall furthermore be made in intervals of no more than 6 months.
- (2) Reporting shall be in writing and submitted to the Executive Committee through the Management Board. The members of the Executive Committee appointed by REGIOMED and/or third parties commissioned by REGIOMED shall explain the written reports verbally and be available for questions raised by members of the Executive Committee appointed by USSM.
- (3) REGIOMED shall similarly provide information to USSM after the beginning of the first year of clinical studies (2019/2020). The obligation to provide information shall then also apply to questions bearing relevance to training which in the view of USSM are or could be of importance to preserving high educational training standards.

§ 19
Information and Control Rights

- (1) USSM shall be entitled to inform itself on a reasonable scale and during regular office and business hours about developments and the respective status of the building up of the Technical Infrastructure and the RMS Teaching Staff. To this end USSM shall be entitled to review relevant documents at the RMS Office or have such review performed by third parties obligated by law to maintain confidentiality as a result of their profession. USSM shall also be entitled to direct questions to the members of the Management Board and employees at the RMS Office.
- (2) USSM shall be entitled to respective information and control rights after the beginning of the first clinical Academic Year (2019/2020) as well.

VIII.
DURATION OF THE AGREEMENT / TERMINATION

§ 20
Entering into Force

- (1) This Agreement shall enter into force upon being duly executed by the Parties.
- (2) The Parties warrant and represent that any required corporate or other approvals have been obtained.

§ 21
Duration of the Agreement

- (1) This Agreement is being concluded for an unlimited period.
- (2) The Agreement may be terminated by REGIOMED or USSM (with effect on the UNIVERSITY OF SPLIT as well) for the first time at the end of the 6th Academic Year (2021/2022) subject to a one-year period of notice. Notice of termination by REGIOMED must be provided in writing to USSM and the UNIVERSITY OF SPLIT. Notice of termination by USSM must be provided in writing to REGIOMED.
- (3) If notice is not given to terminate the Agreement, it shall be deemed prolonged by two 2 additional years each, and can be terminated at the respective end of the prologation period observing a one-year period of notice and said form requirements.
- (4) The right to terminate the Agreement for good cause shall remain unaffected.
 - a) Good cause for extraordinary termination of the Agreement by REGIOMED shall be (for example) the loss of accreditation for the Medical Studies in English programme under Croatian university law.
 - b) Good cause for extraordinary termination of the Agreement by USSM shall be (for example) the loss of accreditations that is required by law for the performance of the clinical part of the "Human Medicine" studies programme in Germany.

§ 22
Students' Rights

- (1) In the event that the Agreement ends through notice of termination, the Parties shall act to secure the rights of the Students.
- (2) This means that in spite of notice of termination the arrangements laid down in this Agreement shall continue to apply to Students who are still studying at the point in time when notice of termination is provided until their studies have been completed as a whole and such Students have been provided the possibility to take the planned examinations and receive the planned degree.
- (3) The Parties shall agree on any arrangements that may be required regarding details for winding up of the programme after notice of termination is given.

§ 23
Surviving Rights

- (1) If the Agreement ends, REGIOMED shall still be entitled to continue to use the marks, labels, domains, website and other advertising material that are being used at the point in time when the Agreement ends if such do not contain any reference (any longer) to USSM or the UNIVERSITY OF SPLIT.
- (2) USSM and the UNIVERSITY OF SPLIT shall not be entitled (any longer) to use the marks, labels, website or any other advertising material used by REGIOMED in the event that the Agreement ends, except with reference to past collaboration.

IX.
MISCELLANEOUS

§ 24
Confidentiality

- (1) The Parties shall treat information and documents received from the other Party under this Agreement confidentially and refrain from disclosing such to third parties. Confidential information shall be deemed to mean any and all information that is explicitly labelled confidential or whose confidentiality emanates from the nature of the matter.
- (2) The non-disclosure obligation shall not apply to information that can be demonstrated to be in the public domain or which become generally known without

fault of the Parties responsible.

§ 25

Written Form

- (1) Any changes or amendments to this Agreement must be in writing.
- (2) This form requirement may only be waived in writing.

§ 26

Applicable Law

- (1) Solely Croatian law shall apply to this Agreement. All other rules and bodies of law (in particular the CISG) are excluded.
- (2) This shall not affect mandatory provisions laid down in German university law.

§ 27

Severability Clause

- (1) If any provision in this Agreement is or becomes invalid, this shall not affect the validity of the remaining provisions of this Agreement. The Parties in such case agree that any invalid stipulation in the Agreement shall be replaced by a clause with retroactive effect that is legally admissible and comes as close as possible to the meaning and purpose of the original provision.
- (2) The same shall apply if the Agreement contains a gap.

§ 28

Dispute Resolution

- (1) The Parties agree that all disputes which arise in connection with this Agreement shall first be discussed by the Executive Committee and if possible resolved amicably. In the event of disputes which cannot be resolved even after discussion by the Executive Committee, the following provisions shall apply.
- (2) All disputes arising in connection with this Agreement or its validity shall be finally settled in accordance with the Arbitration Rules of the German Institution of Arbitration (DIS) without recourse to the ordinary courts of law.
- (3) The place of the arbitration procedure shall be Vienna.

- (4) The number of arbitrators is 3 (three).
- (5) The language of the arbitral proceeding is English.

§ 29

Language of the Agreement

- (1) This Agreement has been drafted in English. There are German and Croatian translations of it.
- (2) The English version shall prevail.

[Signatures on next page]

Split, 7 March 2016

Split, den 7 March 2016

regioMed-Kliniken GmbH
represented by / vertreten durch

University of Split School of Medicine
represented by / vertreten durch


Joachim Bovelet (Managing Director)



Prof. Zoran Đogaš
(Dekan / Dean USSM)



Kr: 500-06/16-03/0014
W. br: 2181-198-01-01-16-0001

Split, 7 March 2016

University of Split (Sveučilište u Splitu)
represented by / vertreten durch


Prof. Šimun Anđelinović
(Rector of the University of Split)



Klasifikacijska oznaka
900-06/16-01/0017
Uredžbeni broj :
2181-202-01-01-16-0001

Schedule 1
Education and Examination Regulations
of USSM
(as per: March 2016)

SVEUČILIŠTE U SPLITU
MEDICINSKI FAKULTET



PRAVILNIK O STUDIJU I SUSTAVU
STUDIRANJA NA STRUČNIM I
INTEGRIRANIM STUDIJIMA MEDICINSKOG
FAKULTETA U SPLITU

Split, rujan 2013.

Na temelju svoje nadležnosti iz Pravilnika o unutarnjem ustroju i ustroju radnih mjesta, voditelj Službe za sveučilišne i stručne studije Josip Barić, dipl. iur., utvrdio je 13. lipnja 2014. pročišćeni tekst Pravilnika o studiju i sustavu studiranja na stručnim i integriranim studijima Medicinskog fakulteta u Splitu (dalje: Pravilnik).

Pročišćeni tekst Pravilnika obuhvaća Pravilnik donesen na 3. redovitoj sjednici Fakultetskog vijeća od 3. prosinca 2009. te njegove promjene donesene na 11., 20. i 22. redovitoj sjednici Fakultetskog vijeća od 13. rujna 2012., odnosno 13. lipnja 2013. i 17. rujna 2013.

PRAVILNIK O STUDIJU I SUSTAVU STUDIRANJA NA STRUČNIM I INTEGRIRANIM STUDIJIMA MEDICINSKOG FAKULTETA U SPLITU (pročišćeni tekst)

I. OPĆE ODREDBE

Predmet i sadržaj Pravilnika

Članak 1.

(1) Ovim se Pravilnikom uređuju vrste i razine studija, studijski programi, ustroj i izvedba studija, integrirani preddiplomski i diplomski sveučilišni studij doktor medicine, doktor dentalne medicine, stručni studiji sestrinstva, fizioterapije i radiološke tehnologije, praćenje kvalitete studija na Fakultetu, kao i pitanja u svezi sa stjecanjem i gubitkom stručnih i akademskih stupnjeva i naziva.

(2) Ovaj Pravilnik uređuje i uvjete upisa, nastavne programe i planove, ustrojstvo nastave, trajanje studija, obveze, prava i odgovornosti nastavnika i studenata, status studenta i pravila studija, kao i druga pitanja značajna za nesmetano obavljanje nastave odnosno rada navedenih studija.

Pojam ECTS

Članak 2.

(1) European Credit Transfer and Accumulation System (u daljnjem tekstu ECTS) u najopćenitijem je smislu europski sustav za prijenos i prikupljanje bodova utvrđen kao učinkovit instrument za stvaranje transparentnih studijskih programa, poticanja zapošljivosti, studentske i nastavničke pokretljivosti, te akademskog priznavanja između europskih sveučilišta.

II. SUSTAV STUDIJA

Vrste studija

Članak 3.

(1) Visoko obrazovanje na Fakultetu provodi se putem sveučilišnih i stručnih studija.

(2) Sveučilišni i stručni studiji usklađuju se s onima u europskom obrazovnom prostoru, uz uvažavanje pozitivnih iskustava drugih visokoškolskih sustava. Svaka razina studija mora biti u skladu s europskim sustavom prijenosa bodova (ECTS), po kojem se jednom godinom studija u pravilu stječe 60 ECTS bodova.

(3) Nastava na sveučilišnim i stručnim studijima na Fakultetu izvodi se na standardnom hrvatskom jeziku, a uz prethodno odobrenje Sveučilišta nastava se može izvoditi u cijelosti ili dijelom i na jednom od svjetskih jezika.

- (4) Sveučilišni studij osposobljava studente za obavljanje poslova u znanosti i visokom obrazovanju, u poslovnom svijetu, javnom sektoru i društvu općenito, kao i za razvoj i primjenu znanstvenih i stručnih dostignuća.
- (5) Stručni studij pruža studentima primjerenu razinu znanja i vještina koje omogućavaju obavljanje stručnih zanimanja i osposobljava ih za neposredno uključivanje u radni proces.

Sveučilišni studiji

Integrirani studij preddiplomske i diplomske razine

Članak 4.

- (1) Studij medicine je integrirani studij preddiplomske i diplomske razine (u daljnjem tekstu integrirani studij), koji traje šest godina, čijim se završetkom stječe 360 ECTS bodova.
- (2) Integrirani studij medicine omogućuje stjecanje posebnih kompetencija (znanja, vještina i stavova) potrebnih za obavljanje poslova doktora medicine.
- (3) Završetkom studija student stječe akademski naziv doktor medicine (dr. med.), koji se stavlja iza imena i prezimena osobe, odvojen zarezom.
- (4) Studij dentalne medicine je integrirani studij preddiplomske i diplomske razine (u daljnjem tekstu integrirani studij), koji traje pet godina, čijim se završetkom stječe 300 ECTS bodova.
- (5) Integrirani studij dentalne medicine omogućuje stjecanje posebnih kompetencija (znanja, vještina i stavova) potrebnih za obavljanje poslova doktora dentalne medicine.
- (6) Završetkom studija student stječe akademski naziv doktor dentalne medicine (dr. dent. med.), koji se stavlja iza imena i prezimena osobe, odvojen zarezom.

Stručni studiji

Članak 5.

- (1) Fakultet izvodi stručne studije sestrinstva, fizioterapije i radiološke tehnologije u skladu sa Zakonom i Statutom Sveučilišta u Splitu.
- (2) Stručni studij traje tri godine i njegovim se završetkom stječe 180 ECTS bodova te stručni naziv stručni/a prvostupnik/prvostupnica (baccalaureus/baccalaurea), uz naznaku struke.
- (3) Kada je to predviđeno zakonom, na Fakultetu se može organizirati specijalistički stručni studij za osobe koje su završile stručni studij. Takav studij traje jednu do dvije godine, i njime se stječe od 60 do 120 ECTS bodova te zvanje specijalist/specijalistica određene struke (spec.) koje se koristi uz stručni naziv stečen stručnim studijem.
- (4) Kratica stručnog naziva stavlja se iza imena i prezimena osobe, odvojena zarezom.

Nositelj studija

Članak 6.

- (1) Nositelj studija je Fakultet kao sastavnica Sveučilišta u Splitu (u daljnjem tekstu: Sveučilište) koja ima status visokog učilišta.
- (2) Fakultet može ustrojiti studij u skladu sa Zakonom s domaćom ili stranom pravnom ili fizičkom osobom.

Izvoditelji studija

Članak 7.

- (1) Fakultet ustrojava i izvodi sve stručne i integrirane studije i programe stručnog usavršavanja.
- (2) Fakultet izvođenje dijela studija može organizirati i pri klinikama, kliničkim bolnicama, kliničkim bolničkim centrima, domovima zdravlja, županijskom zavodu za javno zdravstvo, specijaliziranim ustanovama, državnim tijelima te sveučilišnim bolnicama, sveučilišnom

institutu ili znanstvenoistraživačkim institutima izvan Sveučilišta i sl., pod vodstvom svojih nastavnika, a uz primjereno sudjelovanje stručnjaka iz tih institucija kao nastavnih baza sukladno odredbama Statuta Sveučilišta.

(3) Način i uvjeti izvođenja dijela studija uređuju se ugovorom između Fakulteta i izvoditelja dijela studijskog programa, koji se može sklopiti nakon prethodno pribavljene suglasnosti Sveučilišta.

III. UPIS STUDENATA I STUDIJI

Pravo upisa na studij

Članak 8.

(1) Integrirani i stručni studij može upisati osoba sa završenom srednjom školom u trajanju od najmanje 4 godine.

(2) Studijski program utvrđuje koji su srednjoškolski programi odgovarajući za upis studija.

Postupak upisa na studij

Članak 9.

(1) Upis studija obavlja se na temelju javnog natječaja koji objavljuje Sveučilište. Odluku o raspisivanju natječaja donosi Sveučilište.

(2) Natječaj za svaki program studija sadrži podatke o: broju slobodnih mjesta (kapacitet studijskog programa), uvjetima za upis, načinu formiranja upisnih lista, troškovima studija, ispravama koje se podnose, i rokovima za prijavu na natječaj i upis.

(3) Pravo na upis ima svaka osoba koja ispunjava uvjete natječaja i posjeduje psihofizičke sposobnosti za odgovarajući studij, u okviru kapaciteta visokog učilišta koje utvrđuje Fakultetsko vijeće uz suglasnost Sveučilišta.

(5) Upisni postupak provodi Povjerenstvo za upis studenata zajedno s povjerenstvom za nastavu.

Žalba na upisni postupak

Članak 10.

(1) Pristupnik ima pravo podnijeti žalbu na upisni postupak u roku od 24 sata od objavljivanja rezultata upisnog postupka.

(2) Dekan, a u njegovoj odsutnosti prodekan za nastavu, rješava žalbe pristupnika u vezi s upisnim postupkom i donosi konačno rješenje o upisu najkasnije do 30. rujna.

Upis na studij

Članak 11.

(1) Pristupnik koji je ostvario pravo na upis mora se upisati u propisanom roku u akademsku godinu za koju se proveo upisni postupak.

(2) Upis na studij provodi se na temelju izvornih svjedodžbi/diploma o prethodno završenom obrazovanju.

(3) Studenti upisuju akademsku godinu u redovitom upisnom roku od 15. do 30. rujna. Za studente koji su izvršili sve nastavne obaveze, upisi se mogu obavljati i ranije.

(4) Svi studenti upisuju se u statusu redovitih studenata.

(5) Redoviti su oni studenti koji studiraju prema programu koji se temelji na punoj nastavnoj satnici (studiranje u punom radnom vremenu).

Pravo na upis u višu godinu studija

Članak 12.

(1) Student stječe pravo na upis u višu godinu studija ako je do roka upisa iz te, više godine, studijskog programa upisao najmanje 42 ECTS boda.

- (2) Upis redovitih studenata u višu godinu studija obavlja se do 30. rujna odgovarajuće kalendarske godine.
- (3) Prilikom upisa u akademsku godinu student koji nije položio sve predmete koje je upisao u prethodnoj akademskoj godini mora te predmete ponovno upisati.
- (4) Odluku o obveznom ponovnom slušanju nepoloženih predmeta ili izlasku na ispit bez obveze slušanja tih predmeta donosi predmetni nastavnik temeljem ispunjenih obveza studenta u prethodnoj akademskoj godini.

Ponavljanje godine

Članak 13.

- (1) Student koji nije stekao pravo na upis u višu godinu studija ponovno upisuje istu studijsku godinu.
- (2) Kada ponavlja godinu, studentu se može odobriti upis i pojedinih predmeta iz više godine studija sukladno studijskom programu do vrijednosti od zbirno 60 ECTS bodova, uključujući ECTS bodove predmeta iz prethodne godine koje ponovno upisuje.
- (3) Ako ni nakon ponavljanja akademske godine student ne izvrši sve obveze predviđene studijskim programom iz odgovarajuće akademske godine, gubi pravo nastavka toga studija.

Studijski program

Članak 14.

- (1) Studijski program donosi Fakultetsko vijeće u skladu sa Statutom i drugim općim aktima Sveučilišta, odnosno Fakulteta uz pribavljeno mišljenje Nacionalnog vijeća za visoko obrazovanje te sadrži:

- razloge za pokretanje studija, dosadašnja iskustva te otvorenost studija na pokretljivost studenata,
- vrstu i naziv studija te nositelje,
- trajanje studija i ECTS vrijednost studija,
- uvjete upisa na studij,
- kompetencije koje se stječu završetkom studija,
- mogućnost nastavka studija,
- stručni ili akademski naziv ili stupanj koji se stječe završetkom studija,
- popis obveznih i izbornih predmeta,
- opis svih predmeta (naziv, kod, vrsta i razina predmeta, ECTS uz obrazloženje, nastavnik, kompetencije koje se stječu, preduvjet za upis, sadržaj, preporučena i dopunska literatura, oblici provođenja nastave, način provjere znanja i polaganja ispita, jezik poduke i mogućnosti praćenja na drugim jezicima, način praćenja kvalitete i uspješnosti izvedbe svakog predmeta),
- uvjeti i način studiranja,
- popisi predmeta koje studenti mogu upisati s drugih studija,
- popis predmeta koji se mogu izvoditi na stranom jeziku,
- kriteriji i uvjeti prijenosa ECTS bodova,
- način završetka studija,
- uvjeti nastavka studija,
- mjesta izvođenja studijskog programa,
- podaci o prostoru i opremi,
- popis svih nastavnika i suradnika,
- podaci o nastavnicima (ustanova zaposlenja, e-mail, web, kratki životopis, popis radova u zadnjih 5 godina, radovi i ostalo što nastavnika kvalificira za izvođenje nastave, datum zadnjeg izbora, popis predmeta koje izvodi),

- popis nastavnih radilišta,
- optimalni broj studenata,
- procjena troškova studija po studentu,
- način praćenja kvalitete i uspješnosti izvedbe studijskog programa, i
- ostale važne napomene.

(2) U pravilu izborni predmeti trebaju pokrivati najmanje 10% ECTS bodova za integrirane diplomske i 15% ECTS bodova za stručne programe.

Izvedbeni plan nastave

Članak 15.

(1) Studij se izvodi prema izvedbenom planu nastave koji donosi Fakultetsko vijeće na prijedlog Povjerenstva za nastavu, a prema prikupljenim podacima od nastavnih jedinica.

(2) Izvedbenim planom nastave utvrđuju se:

- nastavnici i suradnici koji će izvoditi nastavu prema studijskom programu,
- mjesta izvođenja nastave,
- početak i završetak te satnica izvođenja nastave,
- oblici nastave (predavanja, seminari, vježbe, konzultacije, provjere znanja i sl.),
- način polaganja ispita,
- ispitni rokovi,
- popis obvezne i dopunske literature za studij i polaganje ispita,
- mogućnost izvođenja nastave na stranom jeziku, te
- ostale važne činjenice za uredno izvođenje nastave.

(3) Izvedbeni plan nastave objavljuje se prije početka nastave u odnosnoj akademskoj godini i dostupan je javnosti. Izvedbeni plan nastave obvezno mora biti dostupan preko službenih internet stranica Sveučilišta i Fakulteta (www.unist.hr i www.mefst.hr), uključujući sažetke predavanja i drugih oblika nastave. U iznimnim slučajevima nedostupnosti odgovarajuće literature potrebno je i tekst samih predavanja te drugih oblika nastave objaviti na službenim internet stranicama.

(4) Iznimno od st. 3., izvedbeni plan može se objaviti i tijekom akademske godine i to ukoliko zbog opravdanih razloga dođe do promjene izvedbenog plana. Promjena izvedbenog plana objavljuje se u skladu sa st. 3. ovoga članka.

Akadska godina

Članak 16.

(1) Akadska godina počinje 1. listopada tekuće, a završava 30. rujna sljedeće kalendarske godine.

(2) Nastava se ustrojava po nastavnim blokovima (turnusima) u skladu s nastavnim planom i programom Fakulteta prema rasporedu koji se utvrđuje za svaku akademsku i studijsku godinu.

(3) Kalendar nastave za novu akademsku godinu donosi Sveučilište.

IV. USTROJSTVO NASTAVE

Oblici ostvarivanja studija

Članak 17.

(1) Oblici ostvarivanja studija su: predavanja, seminari, vježbe, praktična nastava, konzultacije, mentorski rad, voditeljski rad, stručna praksa, terenska nastava te sudjelovanje studenata u stručnom i znanstvenom radu.

(2) Stručnom nastavom smatra se: redoviti rad studenta u nastavnim bazama uključujući i dežurstva, vježbe, stručnu praksu u kliničkoj nastavnoj bazi (hospitiranje), vizite, kliničke i kliničko-patološke konferencije, stručnu praksu, terenski rad i druge oblike nastave koji doprinose stjecanju propisanih znanja, vještina i stavova.

(3) Studij se, po odobrenju Nacionalnog vijeća za visoko obrazovanje, može dijelom organizirati kroz sustav učenja na daljinu. Prijedlog dijela izvedbenog plana studija koji uključuje učenje na daljinu podnosi Fakultetsko vijeće, a potvrđuje Sveučilište.

Članak 18.

(1) Za ostvarivanje nastavnog programa na Fakultetu putem predavanja ustrojavaju se skupine do 150 studenata. U seminarskoj nastavi u pravilu broj studenata u skupini iznosi do 30. U vježbovnoj nastavi broj studenata u skupini iznosi do 10, a u kliničkoj nastavi do 6, osim u posebnim kliničkim ili pretkliničkim vježbama do 4.

(2) U vježbama tjelesnog odgoja i zdravstvene kulture broj studenata po skupini iznosi 40 studenata.

(3) Nove skupine mogu se ustrojiti kada se broj studenata u skupinama poveća za najmanje 20% u odnosu na broj propisan u prethodnim stavcima.

(4) Nastava se provodi u ustrojbenim jedinicama Fakulteta te u nastavnim bazama s kojima Fakultet ima potpisane ugovore o suradnji.

Evidencija održane nastave

Članak 19.

(1) Održana nastava evidentira se u Knjizi za evidenciju održane nastave, u kojoj se upisuje datum i vrijeme održavanja nastave, tema i oblik nastave, oznaka studentske skupine, broj nazočnih studenata na nastavi i ime (vlastoručni potpis) nastavnika.

(2) Knjige za evidenciju održane nastave vode se za svaki predmet, a nalaze se i pohranjuju u uredima katedri/zavoda odnosno u studentskim referadama.

Oblici nastave

Predavanja

Članak 20.

(1) Predavanje je oblik nastave u kojem nastavnik, služeći se suvremenim nastavnim pomagalicama, upoznaje veću skupinu studenata s teorijskim postavkama i sadržajem predmeta odnosno znanstveno-nastavnih cjelina.

(2) Predavanjima se studenti uvode u seminarsku nastavu i praktični rad (vježbe).

(3) Gradivo predavanja za koje su podijeljene bilješke obvezatno se uključuje u ispitno gradivo.

(4) U načelu predavanjima valja obuhvatiti:

- sintetski pregled gradiva nekog područja koje će biti obrađivano u drugim oblicima nastave, a kojim se određuje opseg i naglašava bit gradiva,
- novije spoznaje koje mijenjaju, preinačuju ili produbljuju važne koncepte uključene u ciljeve nastave predmeta,
- teme koje su obuhvaćene u ciljevima nastave, a koje nisu primjereno obrađene u postojećim obvezatnim udžbenicima,
- gradivo koje je prema iskustvu za studente osobito teško.

(5) Prije početka predavanja studentima u pravilu treba podijeliti bilješke uz predavanje ("handouts"). U bilješkama se sažeto prikazuje sadržaj i bitne poruke predavanja (uključujući sheme i važne podatke). Bilješke uz predavanja obvezne su za predmete koji nemaju udžbenika.

- (6) Predavanja izvode nastavnici u znanstveno-nastavnim i nastavnim zvanjima Fakulteta. Asistenti i viši asistenti sudjeluju u pripremi i nazoče predavanjima. Viši asistenti mogu, pod nadzorom nastavnika, održati do pet predavanja godišnje kao dio svoje nastavne naobrazbe.
- (7) Fakultetsko vijeće može izvođenje pojedinih predavanja prema nastavnom planu i programu povjeriti nastavnicima ili znanstvenicima iz drugih visokih učilišta ili znanstveno-istraživačkih instituta, odnosno istaknutim stručnjacima iz određenog područja.

Seminari

Članak 21.

- (1) Seminar je oblik nastave u kojem skupina studenata pod vodstvom nastavnika ili suradnika aktivno obrađuje određeno nastavno gradivo.
- (2) Propisano gradivo studenti moraju pripremiti unaprijed.
- (3) Cilj seminara je da se dublje prouče i kritički razmotre neki tematski sadržaji te da se studenti upoznaju s načinima spoznaje i zaključivanja u određenom znanstveno-nastavnom području.
- (4) Na seminaru voditelj formulira probleme i postavlja pitanja kojima usmjerava aktivan rad studenata, navodeći ih na samostalno stvaranje zaključaka ili samostalno formuliranje problema. Voditelj odgovara na pitanja studenata.
- (5) Katedre mogu, prema specifičnosti gradiva, uvoditi različite oblike izvođenja seminara, kao što su problemski seminari, seminari uz video ili računalne simulacije i sl.
- (6) Voditelj prati i ocjenjuje rad studenata na seminaru kao dio trajne provjere znanja.

Vježbe

Članak 22.

- (1) Vježbe su oblik nastave u kojem studenti rješavaju praktične zadatke iz predmetnog gradiva uz pomoć i savjete nastavnika ili suradnika.
- (2) U vježbama se stječu vještine i stavovi koji su navedeni u ciljevima studijskog programa.

Stručna praksa u kliničkoj nastavnoj bazi (hospitiranje)

Članak 23.

- (1) Hospitiranje je oblik kliničke nastave pri kojem student pod izravnim nadzorom nastavnika ili suradnika u nastavi na kliničkom odjelu radi uz bolesnika.
- (2) Klinički predmeti mogu organizirati svoju nastavu ili u obliku klasičnih vježbi ili u obliku hospitiranja. Hospitiranje može biti i dragovoljno, izvan obvezatne satnice, po dogovoru studenta i nastavnika iz kliničke nastavne baze.
- (3) Za vrijeme hospitiranja student boravi na kliničkom odjelu tijekom cijelog radnog vremena i dežurstva, pri čemu sudjeluje u svim oblicima rada na odjelu: upoznaje se s prijemom bolesnika, uzima anamnezu, obavlja klinički pregled bolesnika, upućuje na potrebne laboratorijske pretrage, sudjeluje pri nekim dijagnostičkim i terapijskim zahvatima na bolesniku, upoznaje se s etičkim i pravnim problemima u liječenju bolesnika i sudjeluje u njezi bolesnika. Pored toga, studenti nazoče stručnim sastancima, kliničkim vizitama i kliničko-patološkim konferencijama i drugim stručnim aktivnostima ustanove u kojoj hospitiraju.
- (4) Pojedini nastavnik ili suradnik istodobno nadzire rad skupine od četiri studenta. Nastava putem hospitiranja može trajati najviše 40 sati tjedno.
- (5) Hospitiranje se obavlja na klinikama i kliničkim zavodima te bolničkim i zdravstvenim ustanovama s kojima je sklopljen poseban ugovor.

Klinička vizita

Članak 24.

- (1) Klinička vizita specifičan je oblik vježbovne nastave pri kojemu student nastavniku ili suradniku prikazuje bolesnika koji mu je za vrijeme hospitiranja povjeren na kliničkom odjelu.
- (2) Klinička vizita obuhvaća istu skupinu studenata kao i vježbe.

Klinička konferencija

Članak 25.

- (1) Klinička konferencija specifičan je oblik seminarske nastave u kojemu se specijalisti različitih struka, u nazočnosti studenata, savjetuju o utvrđivanju dijagnoze, liječenju i prognozi za pojedinog bolesnika.
- (2) Veličina studentske skupine koja nazoči kliničkoj konferenciji ista je kao i za seminare.

Kliničko-patološka konferencija

Članak 26.

- (1) Kliničko-patološka konferencija oblik je nastave u kojemu se tumače i uspoređuju klinički i laboratorijski nalazi s patološko-anatomskim nalazima.
- (2) Veličina studentske skupine koja prisustvuje kliničko-patološkoj konferenciji ista je kao i za seminare.

Stručna praksa u zajednici

Članak 27.

- (1) Stručna praksa je oblik nastave koji se obavlja u zdravstvenim ustanovama opće medicine, savjetovalištim, dispanzerima, laboratorijima, higijensko-epidemiološkim, socijalno-medicinskim i drugim jedinicama zdravstva, sudjelovanjem u kućnom liječenju i zdravstvenim akcijama na gradskom i seoskom području.
- (2) U tijeku stručne prakse, osim predavanja, organiziraju se i drugi oblici nastave (npr. seminari, vježbe, konzultacije i dr.).
- (3) U tijeku rada u izvanbolničkim jedinicama studenti pod nadzorom voditelja stručne prakse i uz voditelje praktične nastave rade u skupini po četiri. Iznimno, da se ne bi remetio tijek zdravstvenog rada, broj studenata u skupini može se smanjiti na dva, kada je to utvrđeno posebnim pravilima struke.

Demonstracije

Članak 28.

- (1) Demonstracije su takav oblik praktične nastave kod koje se nastavne jedinice obrađene specijalnom metodikom prikazuju studentima, a ne mogu se uključiti u obične vježbe jer zahtijevaju dužu pripremu.
- (2) Demonstracija se izvodi pred skupinom koja obuhvaća do 30 studenata.

Konzultacije

Članak 29.

- (1) Konzultacije su dio nastavnog rada sa studentima, a održavaju ih obvezatno nastavnici i suradnici u nastavi prema utvrđenom i unaprijed objavljenom rasporedu.
- (2) Raspored konzultacija objavljuje se na oglasnoj ploči. Na konzultacijama studentu se pruža pomoć i naputak pri pripremanju za nastavne obveze i provjere znanja.

Ostali oblici nastave

Članak 30.

(1) Radi unapređenja nastave, uz spomenute oblike organiziraju se i posebni oblici praktičnog rada prema nastavnom programu Fakulteta, a za vrijeme rada studenata na kliničkim odjelima, ambulantama i na ljetnom radu u zdravstvenim ustanovama.

Stručne ekskurzije studenata

Članak 31.

(1) Stručne ekskurzije studenata mogu se organizirati kao nadopuna nastave radi upoznavanja značajnijih zdravstvenih ustanova i metoda rada te drugih razloga od značenja za potpuniji stručni odgoj i naobrazbu studenata.

(2) Stručne ekskurzije mogu se organizirati u zemlji i inozemstvu. Plan ekskurzije odobrava Povjerenstvo za nastavu u okviru nastavnog programa prije početka akademske godine.

Izostanci studenta s nastave

Članak 32.

(1) Student može opravdano izostati u tijeku semestra s nastave pojedinog predmeta koji se izvodi u obliku predavanja, seminara, demonstracija i vježbi do 20% fonda sati. Katedra je dužna na početku svakog semestra utvrditi apsolutne brojeve opravdanih izostanaka i način nadoknade.

(2) Izuzetno, studentima se može omogućiti nadoknada do 50% nastave u slučajevima kada je student izostao zbog:

- porodnog dopusta,
- duljeg bolničkog liječenja,
- sudjelovanja u sportskim natjecanjima u statusu vrhunskog sportaša,
- iznimnih obiteljskih i drugih opravdanih razloga.

(3) Nadoknadu izostanka u slučajevima utvrđenim u stavku 2. ovoga članka odobrava, na temelju pisane zamolbe i uz vjerodostojnu dokumentaciju, prodekan za nastavu i studentska pitanja u dogovoru s katedrom. Način nadoknade određuje katedra.

Provjera znanja

Članak 33.

(1) Stečena znanja, vještine i sposobnosti studenata provjeravaju se i ocjenjuju tijekom nastave i na kolokvijima, a konačna se ocjena utvrđuje na ispitu.

Kolokviji

Članak 34.

(1) Kolokvij je oblik trajne provjere znanja, kojom se provjerava znanje iz manjeg ili većeg zaokruženog dijela obavljene nastave iz pojedinog predmeta, a obavlja se pisano, usmeno, praktičnim radom ili na oba načina.

(2) Osim kolokvija kojima se kontinuirano provjerava znanje postoje završni i nadoknadni kolokviji.

(3) Završni kolokvij je konačna provjera znanja i ima karakter ispita.

(4) Nadoknadni kolokvij služi za provjeru znanja iz onog dijela nastavnog gradiva koje je student propustio odslušati zbog opravdanih izostanaka s nastave kao i za ispravljanje negativne ocjene dobivene tijekom trajne provjere znanja.

Ispiti

Članak 35.

(1) Ispiti su pojedinačni ili skupni, a mogu biti teorijski i/ili praktični.

- (2) Ispiti se polažu pisano, usmeno, praktično, ili kombinirano. Pisani dio ispita je obavezan.
- (3) Praktični dio ispita može se obaviti odvojeno od teorijskog dijela.
- (4) Ako se ispit sastoji od dva dijela, student koji položi jedan dio, a ne položi drugi dio, ne mora ponovno polagati dio koji je položio, osim u slučaju ponovnog upisa predmeta.
- (5) Pisani dio ispita može biti eliminacijski.
- (6) Za svaki se predmet organiziraju četiri ispitna termina tijekom akademske godine.
- (7) Ispiti se provode neposredno po završetku turnusne ili blok nastave te u ljetnom i jesenskom ispitnom roku.
- (8) Ispitu može pristupiti student koji je zadovoljio sve propisane obveze utvrđene studijskim programom dotičnog predmeta.
- (9) Ispiti su javni. Student i/ili ispitivač imaju pravo zahtijevati nazočnost drugih studenata i pripadnika akademske zajednice.
- (10) Student ima pravo uvida u svoju ispitnu dokumentaciju u roku od 48 sati od objave rezultata ispita. Rok ne teče za vrijeme neradnih dane fakulteta.
- (11) Maksimalno vrijeme trajanja usmenog ispita je 45 minuta.

Prijava ispita, prijavnica - ispitni list, ispitna lista

Članak 36.

- (1) Ispit je sastavni dio predmeta, te se time smatra da je student, koji je upisao neki predmet, ujedno prijavio ispit tog predmeta u terminima iz članka 35. st. 6 i 7 ovog Pravilnika i dužan mu je pristupiti.
- (2) Svaki put kada student ne pristupi ispitu u smislu stavka 1. ovog članka, smatra se da je iskoristio pravo jednog pokušaja polaganja ispita i upisuje mu se bilješka „nije pristupio“.
- (3) Prijavnica - ispitni list je dokument čiji su sadržaj i oblik jednoobrazni za cijelo Sveučilište i propisuje se Aneksom ovog pravilnika te je njegov sastavni dio.
- (4) Uz prijavnicu - ispitni list se koristi i ispitna lista kao dodatni evidencijski dokument čiji su sadržaj i oblik jednoobrazni za cijelo Sveučilište i propisuje se Aneksom ovog pravilnika te je njegov sastavni dio.
- (5) Raspored polaganja ispita objavljuje se najkasnije jedan dan prije održavanja ispita na internet stranici i/ili oglasnoj ploči Fakulteta.
- (6) Odredbe iz prethodnih stavaka odnose se na studente u sustavu ISVU-a, a upute za provedbu propisat će Povjerenstvo za nastavu.

Ocjene

Članak 37.

- (1) Uspjeh studenata na ispitu i drugim provjerama znanja izražava se sljedećim ocjenama: izvrstan (5), vrlo dobar (4), dobar (3), dovoljan (2), nedovoljan (1).
- (2) Brojčani sustav ocjena uspoređuje se s ECTS sustavom ocjena kako slijedi:

5	=>	A
4	=>	B
3	=>	C
2	=>	D
1	=>	F

- (3) Fakultetsko vijeće izvedbenim programom može utvrditi da se neki oblici nastave, odnosno utvrđivanje stečenih znanja, vještina i sposobnosti provode bez ocjenjivanja, ili da se ocjenjuju opisno.
- (4) Srednja ocjena studija predstavlja prosjek ocjena iz svih predmeta normirajući s obzirom na ECTS bodove, a utvrđuje se na način da se umnoži prolaznih ocjena i ECTS bodova svakog predmeta zbroje pa zatim podijele s ukupnim brojem ECTS bodova svih predmeta koji

se ocjenjuju, te da se konačni rezultat zaokruži na dvije decimale. U taj skup ulazi i završna radnja i ispit, ukoliko je predviđeno njihovo brojčano ocjenjivanje.

(5) U odgovarajuću studentsku ispravu i prijavnicu – ispitni list unose se prolazne ocjene: 5, 4, 3 i 2. Ocjena nedovoljan (1) neprolazna je i upisuje se samo u prijavnicu - ispitni list.

Žalba na ocjenu

Članak 38.

(1) Student koji smatra da nije dobio zasluženu ocjenu zbog nepravilnosti pri ispitivanju ili ocjenjivanju može u roku od dva dana od službenog priopćenja ocjene podnijeti žalbu na ocjenu.

(2) Žalba se podnosi u pisanom obliku na službenu adresu Fakulteta.

(3) Čelnik Fakulteta imenuje ispitno povjerenstvo koje odlučuje o osnovanosti žalbe i donosi konačnu odluku o ocjeni na ispitu u roku od 2 dana od podnošenja žalbe.

(4) U roku iz stavka 3. ovoga članka ispitno povjerenstvo može organizirati ponovni ispit, ako to smatra potrebnim.

(5) Ako se organizira ponovni ispit u smislu st. 4. ovoga članka, a student ne pristupi ponovnom ispitu u vrijeme koje odredi čelnik iz st. 2. ovoga članka, smatra se da je odustao od prava na žalbu na ocjenu iz stavka 1. ovog članka.

(6) Nastavnik iz stavka 1. ovoga članka ne može biti predsjednik ispitnog povjerenstva.

Odbijanje ocjene

Članak 39.

(1) Student koji želi veću ocjenu od pozitivne ocjene postignute na ispitu, a ne smatra da je bilo nepravilnosti pri ispitivanju ili ocjenjivanju, ima pravo usmeno od nastavnika ili pisano na službenu adresu sastavnice u roku od 48 sati od službenog priopćenja ocjene zatražiti polaganje ispita u sljedećem predviđenom terminu. Nastavnik u tom slučaju upisuje bilješku «student odbio ocjenu». Ta ocjena ne smatra se konačnom ocjenom te se smatra da je student time iskoristio pravo jednoga pokušaja polaganja ispita.

(2) Student je dužan opet polagati ispit iz st. 1. ovoga članka i pritom može dobiti i manju od prethodno odbijene ocjene uključujući i negativnu.

Broj pokušaja polaganja ispita istog predmeta, ograničenje broja upisa istog predmeta

Članak 40.

(1) Ispit iz jednoga upisanog predmeta može se polagati najviše četiri puta u akademskoj godini u kojoj je predmet upisan. Četvrti put ispit se polaže pred ispitnim povjerenstvom koje imenuje čelnik sastavnice.

(2) Student koji četvrti put nije položio ispit iz istog predmeta obavezan je u idućoj akademskoj godini ponovno upisati taj predmet.

(3) Ako student i nakon ponovljenog upisa predmeta ne položi ispit do kraja tekuće akademske godine gubi pravo studiranja na tom studiju.

Ustrojbeni oblik nastavnog rada

Članak 41.

(1) Katedre su temeljni ustrojbeni oblik nastavnog rada Fakulteta u skladu sa Statutom Fakulteta.

(2) Na početku svake akademske godine, ovisno o studijskim programima, Fakultetsko vijeće će odrediti katedre i sprovesti izbore za pročelnike (šefove) novoutemeljenih katedri i za one pročelnike (šefove) katedri čiji je mandat istekao.

(3) Dekan Fakulteta će, na temelju prijedloga Povjerenstva za nastavu, odrediti koji predmeti s pojedinih studija spadaju u koju katedru.

Završetak studija

Članak 42.

(1) Integrirani studij završava polaganjem svih ispita, izradom i obranom diplomskog rada i/ili polaganjem diplomskog ispita u skladu sa studijskim programom.

Diplomski rad

Članak 43.

(1) Diplomskim odnosno završnim radom student treba dokazati da je sposoban istraživati u području biomedicine i zdravstva, primijeniti znanje stečeno tijekom studija i pokazati da može uspješno rješavati zadatke svoje struke na razini akademskog odnosno stručnog naziva kojeg stječe diplomom odnosno svjedodžbom.

(2) Tema diplomskog odnosno završnog rada mora biti iz područja biomedicine i zdravstva.

(3) Mentor za izradu diplomskog odnosno završnog rada imenuje se iz reda nastavnika izabranih u znanstveno-nastavno, nastavno ili suradničko zvanje viši asistent.

Ocjena i obrana diplomskog rada

Članak 44.

(1) Diplomski rad student podnosi pročelniku Katedre za diplomski ispit koji imenuje Povjerenstvo za ocjenu i obranu diplomskog rada koje u pravilu ima tri člana.

(2) Mentor studenta ne može biti član Povjerenstva za ocjenu i obranu diplomskog rada.

(2) Povjerenstvo za ocjenu i obranu diplomskog rada ocjenjuje podneseni rad, upućuje ga na eventualni popravak.

(3) Nakon pozitivne ocjene diplomskog rada i položenih svih ispita pristupa se obrani diplomskog rada.

(4) Obrana diplomskog rada obavlja se pred istim Povjerenstvom za ocjenu i obranu diplomskog rada.

Diplomski ispit

Članak 45.

(1) Studij može, uz izradu diplomskog rada, završiti i diplomskim ispitom ako je tako utvrđeno studijskim programom.

(2) Diplomski ispit je javan i polaže se pred ispitnim povjerenstvom. Ispitno povjerenstvo ima tri člana.

V. ECTS SUSTAV, STUDENTSKA POKRETLJIVOST, MEĐUSVEUČILIŠNI UGOVORI O ECTS-U I OSIGURANJE KVALITETE STUDIJA

Članak 46.

(1) Sva pitanja iz područja ECTS sustava, studentske pokretljivosti, međusveučilišnih ugovora o ECTS-u i osiguranju kvalitete studija propisana su sveučilišnim Pravilnikom o studijima i sustavu studiranja na Sveučilištu u Splitu.

VI. STATUS STUDENTA I PRAVILA STUDIJA

Status studenata

Članak 47.

(1) Status studenta Fakulteta ima osoba upisana na Fakultet pod uvjetima predviđenim Zakonom, Statutom i ovim Pravilnikom.

(2) Prilikom upisa u prvu godinu studija studentu se izdaje indeks.

(3) Upis u prvu godinu studija obavlja se nakon upisnog postupka, u rokovima koje odredi Sveučilište.

(4) Naknadnih upisa nema, osim ako to utvrde nadležna tijela državne uprave na zakonom propisan način.

Prava i obveze studenta

Članak 48

(1) Student ima pravo na:

- kvalitetan studij i obrazovni proces kako je to predviđeno studijskim programom,
- sudjelovanje u dijelu stručnog i znanstvenog rada,
- konzultacije i mentorski rad,
- slobodu mišljenja i iskazivanja stavova tijekom nastave i drugih aktivnosti na Sveučilištu i Fakultetu,
- slobodno korištenje knjižnica i ostalih izvora informacija,
- upisivanje predmeta iz drugih programa, sukladno općim aktima Sveučilišta i Fakulteta,
- izjašnjavanje o kvaliteti (ocjenjivanje) nastave i nastavnika,
- sudjelovanje u odlučivanju, sukladno Statutu Sveučilišta i ovom Pravilniku i na njima utemeljenim aktima,
- pritužbe za slučaj povrede nekog od njegovih prava predviđenih zakonom, Statutom Sveučilišta, ovim Pravilnikom i drugim općim aktima Sveučilišta i Fakulteta,
- sudjelovanje u radu studentskih organizacija,
- mirovanje obveza studenta za vrijeme služenja vojnog roka, za vrijeme trudnoće i do godine starosti djeteta, te u drugim posebno opravdanim slučajevima koje propisuje Pravilnik o studiju,
- odgovarajuću psihološku i zdravstvenu pomoć u studentskim poliklinikama ili drugim odgovarajućim zdravstvenim ustanovama, te
- druga prava predviđena Statutom Sveučilišta i općim aktima Fakulteta.

(2) Student ima obvezu:

- poštivati opće akte Sveučilišta i Fakulteta,
- uredno pohađati nastavu, izvršavati obveze predviđene studijskim programom i izvedbenim planom te općim i pojedinačnim aktima Fakulteta,
- čuvati ugled i dostojanstvo Fakulteta, studenata, nastavnika i drugih pripadnika akademske zajednice, te
- ponašati se sukladno Deontološkom kodeksu za studente.

Potpis voditelja predmeta

Članak 49.

(1) Nakon završene nastave student će u indeks dobiti potpis voditelja predmeta. Ako student tijekom nastave nije ispunjavao obveze utvrđene nastavnim planom i programom, uskratit će mu se potpis.

Ponavljjanje godine

Članak 50.

(1) Student može samo jedanput ponovno upisati istu godinu studija.

Trajanje statusa studenta

Članak 51.

(1) Studiranje može ukupno trajati najdulje dvostruko od propisanog trajanja upisanog studijskog programa.

Mirovanje obveza studenta

Članak 52.

(1) Obveze redovitog studenta miruju u sljedećim opravdanim slučajevima:

1. za vrijeme trudnoće studentice i do godine dana starosti djeteta,
2. za vrijeme duljeg bolničkog liječenja studenta ili njegovog malodobnog djeteta zbog čega je student izostao više od 50% nastave kolegija koju nije uspio nadoknaditi,
3. odsustvo zbog dužnosti u postrojbama Ministarstva obrane ili Ministarstva unutarnjih poslova Republike Hrvatske,
4. međunarodne razmjene studenata prethodno odobrene od strane Fakulteta.

(2) Mirovanje obveza prema stavku 1. ovoga članka može trajati najviše godinu dana po svakom od navedenih opravdanih slučajeva, osim u slučaju iz točke 1 i 2. Ukupno mirovanje u kontinuitetu ne može biti dulje od dvije akademske godine, osim u slučaju iz točke 1 i 2.

(3) Ako se za vrijeme mirovanja obveza izmijeni nastavni program, student mora slušati i polagati razlike.

(4) Mirovanje obveza odobrava prodekan za nastavu i studentska pitanja temeljem pisane molbe i vjerodostojne dokumentacije.

Članak 53.

(1) U ukupnu duljinu trajanja studiranja ne računa se vrijeme mirovanja obveza redovitih studenata.

Gubitak statusa studenta

Članak 54.

(1) Osoba gubi status studenta kada:

- završi studij,
- se ispiše sa studija,
- ako ni nakon ponavljanja akademske godine student ne izvrši sve obveze predviđene studijskim programom iz odgovarajuće akademske godine,
- ne položi ispit ni iz osmog pokušaja,
- svojevolumno prekine studij ili na vrijeme ne upiše višu godinu studija, ponavljanje godine ili stavljanje akademske godine u stanje mirovanja,
- ne završi studij u roku predviđenom odredbama ovoga Pravilnika,
- kada nastupi trajni gubitak psihofizičkih sposobnosti za uspješno svladavanje nastavnog plana i programa upisanog studija,
- isključenjem sa studija u postupku i uz uvjete utvrđene Pravilnikom o stegovnoj odgovornosti studenata,
- neizvršavanjem preuzetih financijskih obaveza.

Ispis studenta

Članak 55.

(1) Studentu koji se ispisao s Fakulteta izdaje se ispisnica s naznakom ovjerenih studijskih godina i položenih ispita. O ispisu se unosi zabilježka u indeks.

Prijelazi studenata

Članak 56.

(1) Na Fakultet mogu prijeći studenti, državljani Republike Hrvatske, s drugih medicinskih i stomatoloških studija te stručnih zdravstvenih studija ako postoji podudarnost nastavnih planova i programa.

(2) Prijelaz se ne može ostvariti u prvu i završnu godinu studija.

(3) Pod podudarnošću nastavnih planova i programa smatra se mogućnost da studenti prijelaznici nadoknade razlike u nastavnim planovima i programima, odnosno da završe predmetnu nastavu i polože ispite potrebne za nastavak studija, a sve pod uvjetom da im to ne remeti redoviti tijek studiranja i da pritom ukupno opterećenje ne prelazi 60 ECTS bodova.

(4) Ako ne postoji podudarnost nastavnih programa i planova za tekuću godinu, studentu se može odobriti prijelaz u nižu godinu studija.

Članak 57.

(1) Mišljenje i odluku o podudarnosti nastavnih planova i programa, podudarnosti nastavnih programa pojedinih predmeta i potrebu nadopune plana i programa polaganjem dodatnog ispita za pojedine predmete utvrđuje Povjerenik za ECTS u suradnji s Povjerenstvom za nastavu na prijedlog odgovarajuće katedre, ako se za to ukaže potreba.

Članak 58.

(1) Ukupan broj studenata koji mogu prijeći s drugih fakulteta utvrđuje za svaku akademsku godinu dekan, a mora biti u skladu s odlukom Sveučilišta o kapacitetu Fakulteta.

(2) Zbroj broja prijelaznika i broja redovitih studenata mora biti usklađen s kapacitetom Fakulteta.

Članak 59.

(1) Osim općeg uvjeta za prijelaz iz članka 56, potrebno je kumulativno udovoljiti sljedećim uvjetima:

- položeni ispiti i zadovoljeni drugi uvjeti za redoviti upis na fakultet s kojega prelazi,
- propisano trajanje studija do trenutka prijelaza,
- opravdanost prijelaza.

(2) O ispunjenju ovih uvjeta i opravdanosti prijelaza odlučuje Povjerenik za ECTS u suradnji s Povjerenstvom za nastavu.

Članak 60.

(1) Molbe za prijelaz studenata predaju se do 30. rujna tekuće godine tajništvu Fakulteta. Uz molbu treba priložiti:

- indeks,
- izjavu fakulteta s kojega prelaze da student ispunjava uvjete za redovan upis u narednu godinu studija,
- preslik odrađenoga dijela studijskog programa,
- potvrdu o stečenim ECTS bodovima i prijepis ocjena.

(2) Kandidat kojemu nije odobren prijelaz ima pravo žalbe dekanu u roku od 8 dana od primitka rješenja.

(3) Studenti kojima je odobren prijelaz upisivat će se od 28. do 30. rujna tekuće godine.

Članak 61.

(1) Ako više pristupnika od broja utvrđenog odlukom dekana ispunjava opće uvjete, prednost imaju pristupnici koji su postigli bolji opći uspjeh na dotadašnjem studiju.

(2) Pri izračunavanju prosjeka općeg uspjeha na studiju uzimaju se u obzir ocjene svih položenih ispita na fakultetu s kojeg se traži prijelaz, čiji zbroj se dijeli s brojem ukupno položenih predmeta ili u slučaju studiranja na studijskom programu usklađenom s Bolonjskim procesom na način utvrđen u čl 37. st. 4.

Članak 62.

(1) Ukoliko student drugog visokog učilišta istog studijskog programa ostvari pravo upisa na Fakultet putem upisnog postupka, studentu će se nakon priznavanja položenih ispita omogućiti upis više godine studija sukladno naprijed navednim odredbama o prijelazu.

(2) Upis više godine studija vrši se na temelju molbe studenta o kojoj odlučuje Povjerenik za ECTS u suradnji s Povjerenstvom za nastavu.

Status apsoluta

Članak 63.

(1) Student integriranog studija zadržava status redovitog studenta-apsoluta do vremena propisanog člankom 51. stavak 2.

(2) Prilikom ovjere posljednjeg semestra u indeksu se označava rok do kojega traje status redovitog studenta-apsoluta.

(3) Ako student ne završi studij do kraja akademske godine u kojoj navršava osam godina studiranja od vremena upisa studija, apsolutski staž mu se može produljiti najviše još dvije godine.

(4) Student stručnog studija zadržava status redovitog studenta do dana diplomiranja, odnosno do kraja akademske godine u kojoj navršava 4 godine studiranja od vremena upisa studija.

(5) Prilikom ovjere posljednje studijske godine u indeksu se označava rok do kojega traje status redovitog studenta-apsoluta.

(6) U vrijeme propisano ovim člankom ne uračunava se vrijeme dok su mirovale obveze studenta.

Sudjelovanje studenata u radu fakulteta

Članak 64.

(1) Studenti sudjeluju u radu Fakulteta preko izabranih predstavnika studenata prema odredbama posebnog zakona.

(2) U radu Fakultetskog vijeća predstavnici studenata ne sudjeluju jedino u donošenju odluka u postupku stjecanja akademskih stupnjeva.

Izbor i rad demonstratora

Članak 65.

(1) Demonstratori su studenti koji pomažu nastavnicima u obavljanju vježbi.

(2) Demonstratori se biraju iz redova vrlo dobrih i izvrsnih studenata koji pokazuju sklonost za pedagoški i znanstveni rad.

(3) Status demonstratora stječe se s najmanje 35 sati nastave.

Članak 66.

(1) Katedre imaju pravo raspisati natječaj za izbor demonstratora na početku svake akademske godine.

(2) Za svoj rad demonstratori primaju naknadu po satu održane nastave u iznosu koji odredi dekan.

(3) Katedre pomažu demonstratorima u produbljivanju znanja, a prema mogućnostima uključuju ih u znanstvenoistraživački rad.

(4) Katedre će odrediti nastavnika koji usklađuje rad demonstratora.

Članak 67.

- (1) Rad demonstratora podložen je evaluaciji od strane katedre, te evaluaciji od strane studenata.
- (2) Demonstratoru koji je obavio najmanje 35 sati nastave godišnje i čiji je rad ocijenjen pozitivno, Katedra izdaje potvrdu o obavljenom radu.

Stručni i znanstvenoistraživački rad studenata

Članak 68.

- (1) Tijekom studija studenti se mogu uključiti u stručni i znanstvenoistraživački rad.
- (2) Fakultet potiče i koordinira razne oblike studentskog stručnog i znanstvenoistraživačkog rada.
- (3) Stručni i znanstvenoistraživački rad studenti obavljaju pod vodstvom i nadzorom voditelja. Voditelji mogu biti nastavnici i suradnici Fakulteta.
- (4) Stručni i znanstvenoistraživački rad studenti obavljaju izvan svojih redovitih nastavnih obveza.
- (5) Stručni i znanstvenoistraživački rad studenta, ovisno o ocjeni voditelja, može rezultirati kongresnim priopćenjem ili publikacijom.

Članak 69.

- (1) Radi poticanja razvoja takvog znanstvenog i istraživačkog rada, Fakultet može dodijeliti godišnje nagrade za najbolje znanstvene ili stručne radove studenata.
- (2) Za stipendiranje izvrsnih studenata mogu se osnivati fondovi. Mjerila i postupak dodjeljivanja nagrada i stipendija utvrđuju se posebnim pravilnikom koji donosi dekan na prijedlog prodekana za znanost.

VII. STJECANJE I GUBITAK STRUČNOG ILI AKADEMSKOG NAZIVA I STUPNJA

Stjecanje ili gubitak stručnog ili akademskog naziva i stupnja

Članak 70.

- (1) Završetkom studija student stječe odgovarajući stručni ili akademski naziv ili stupanj, sukladno završenom studijskom programu.
- (2) Stručni ili akademski naziv ili stupanj oduzimaju se ako se utvrdi da je stečen protivno propisanim uvjetima za njegovo stjecanje ili grubim kršenjem pravila studija.
- (3) Postupak oduzimanja stručnog ili akademskog naziva ili stupnja propisuje se općim aktom Fakulteta i Sveučilišta.

Isprave o završenom studiju

Članak 71.

- (1) Po završetku integriranog studija studentu se izdaje diploma kojom se potvrđuje da je student završio određeni studij i stekao pravo na akademski naziv sukladno odredbama ovog Pravilnika.
- (2) Po završetku stručnog studija studentu se izdaje svjedodžba kojom se potvrđuje završetak studija i stjecanje stručnog naziva sukladno odredbama ovog Pravilnika.
- (3) Uz diplomu i svjedodžbu studentu se izdaje i dopunska isprava o studiju (supplement) kojom se potvrđuje koje je ispite položio i s kojom ocjenom, te s podacima o nastavnom opterećenju i nastavnim sadržajima.
- (5) Po završetku studija a prije izdavanja diplome odnosno svjedodžbe, dekan Fakulteta na zahtjev studenta izdaje potvrdu o završetku studija i stečenoj stručnoj spremi.
- (6) Diplome, svjedodžbe i potvrde koje Fakultet izdaje javne su isprave.

- (7) Sadržaj diploma i dopunskih isprava o studiju propisuje nadležno ministarstvo.
- (8) Oblik diploma, svjedodžbi, dopunskih isprava o studiju i potvrda te informacijskih paketa za prijenos ECTS bodova propisuje Sveučilište.

Promocija

Članak 72.

- (1) Promocija je svečano uručenje diplome odnosno svjedodžbe o završenom studiju.
- (2) Na integriranim i stručnim studijima promovira dekan Fakulteta.
- (3) Dekan za promociju može ovlastiti prodekana ili voditelja stručnog studija.

VIII. PRIJELAZNE I ZAVRŠNE ODREDBE

Nastavak studija započetih po ranijim propisima

Članak 73.

- (1) Student upisan na integrirani ili stručni studij prije ustrojavanja studija sukladno odredbama ovoga Pravilnika ima pravo dovršiti studij prema programu i uvjetima koji su vrijedili u vrijeme upisa u prvu godinu, pod uvjetom da ne ponavlja godinu.
- (2) Studentu upisanom na studij prema propisima koji su vrijedili prije donošenja ovoga Pravilnika mogu se priznati ostvareni ECTS bodovi i omogućiti prijelaz na studij uz uvjete i razlike predviđene programom studija.

Članak 74.

- (1) Za akademsku godinu 2009/2010. vrijede uvjeti studiranja i pravila polaganja ispita koji su regulirani dokumentom Uvjeti upisa u više godine studijskih programa Medicinskog fakulteta u Splitu' od 30. lipnja 2009. godine i njegovim pojašnjenjem od 9. listopada 2009. godine.

Pokretljivost studenata unutar Sveučilišta

Članak 75.

- (1) Pitanja prijelaza studenata unutar Sveučilišta uređuju se sukladno dogovorima i ugovorima između sastavnica Sveučilišta.

Schedule 2

Rules on Teaching Bases of the University of Split

Adopted by the Senate of the University of Split, at its 8th Session, held on 23 April 2015, pursuant to the Article 66, paragraph 4, of the Science and Higher Education Act (Official Gazette nos. 123/03, 198/03, 105/04, 46/07, 45/09, 63/11, 94/13, 139/13, 101/14) and the Article 34, paragraph 1, point 10, of the Statute of the University of Split, and related to the Article 69 of the Statute of the University of Split.

R U L E S

ON TEACHING BASES OF THE UNIVERSITY OF SPLIT

I. GENERAL STIPULATIONS

Article 1

The Rules of the University of Split Teaching Bases (hereinafter: the Rules) shall stipulate the legal framework of functioning and constitution of teaching bases of the University of Split (hereinafter: the University) and its constituent units (faculties, academies, departments, etc.; hereinafter: the Constituents).

Article 2

The terms used in the Rules and bearing a gender determination, regardless of whether they are used in their masculine or feminine forms, shall be neutral and shall equally include the masculine and the feminine genders.

II. TEACHING BASE

Article 3

A teaching base of the University and a Constituent (hereinafter: Teaching Base) shall be every entity (hospital, medical centre, institute, pharmacy and other medical institution, law firm, engineering firm, business company, association, sports club, specialised institution, governmental body, local administration and self-government unit, etc.) with which the University of Split or a Constituent has entered a business cooperation contract enabling a part of teaching (teaching or practical training) to be organised in such an entity, supervised by the University or the Constituent lecturers, with participation of expert personnel - mentors of that entity, in line with the curriculum of particular studies or other programmes, based on the lifetime learning principles, subject to standard quality assurance and advancement procedures, and aimed to integration of practice, science, arts and higher education.

By the contract stated in the paragraph 1 of this Article, the University or its Constituents respectively, shall set all the matters of importance for the place, time, ways and conditions of implementing their cooperation, as well as other matters of importance.



III. GOALS OF ESTABLISHING THE TEACHING BASES

Article 4

The basic goals of establishing Teaching Bases with the University and its Constituents are:

1. Connecting the University and the Constituents with entities in various fields of activities and establishing cooperation that will enable integration of practice, science, arts and higher education;
2. Providing University and Constituents students with high quality practical training, scientific, research and artistic work;
3. Providing industrial and other subjects with integration of professional, scientific, research and artistic work and introduction of new technologies, aimed to advancement of knowledge, increasing of capacities and abilities, and expediting of development;
4. Providing joint access to the EU funds and other forms of financing on local, regional, national and international levels;
5. Providing students with better employability;
6. Providing start-up and spin-off business company incorporation and development, as well as joint patenting and intellectual property protection.

IV. COOPERATION OF THE UNIVERSITY AND THE CONSTITUENTS WITH THE TEACHING BASE

Article 5

The University or the Constituents respectively and a Teaching Base shall establish mutual cooperation in the fields of science and higher education, where the Teaching Base shall provide university and professional studies students and students of the programmes based on the lifetime learning principles with parts of their study curricula by performing their compulsory practical training and professional education, that is, summer practical training, aimed to acquiring competencies, knowledge and skills, or in other programmes based on the lifetime learning principles.

Article 6

The University or the Constituents respectively and the Teaching Bases shall participate in their cooperation with their personnels, premises, technical and other facilities, relevant for the fields of the cooperation, in ways that shall not disturb their regular activities.

Article 7

Practical training as the basic determinant of the cooperation established between the University or the Constituents respectively and the Teaching Bases shall be performed under the guidance and supervision of the University or the Constituent lecturers, with participation by the expert personnel - mentors of the Teaching Base, and in line with the curriculum and teaching schedules of a particular study or with another programme based on the lifetime learning principles.



The University or the Constituents respectively and the Teaching Base shall appoint their authorised representatives, who shall coordinate the established cooperation.

Article 8

The expert personnel - mentors making the Teaching Base staff, shall educate students for their practical work, follow up their advancement and propose grading of their attainments in practical training and professional practice competence.

Practical training shall be organised in line with the curriculum and teaching schedules of a particular university or professional study.

The University or the Constituents respectively shall through their internal constitutional units provide permanent specialisation of the expert personnel - mentors making the Teaching Base staff.

V. COOPERATION IMPLEMENTATION

Article 9

The University or the Constituents respectively and the Teaching Base shall implement their interests based on the goals set in the Article 4 here above.

Article 10

The interests of the University and the Constituents are:

1. Providing the students with the best professional work and practical training, enabling them by integration of practice, science, arts and higher education to obtain the best results in their learning and to develop the best competencies, knowledge and skills;
2. Through the Teaching Bases network, enabling inclusion of the University and the Constituents into all segments of life, work and the society in general, and their participation in solving expert and technological issues that will contribute to development of professional, scientific and artistic capacities of the University and the Constituents;
3. Providing a sufficient number of Teaching Bases for the students' practical training;
4. Joint application for EU and other projects;
5. Developing a wide network of highly professional mentors and potential lecturers for science and higher education.

Article 11

The interests of the Teaching Base are:

1. Scientific and professional approach to a given activity;
2. Providing the Teaching Base staff with advancement through participation in university and professional teaching and scientific work at the University and the Constituents;
3. Enabling coherent specialisation and joint application to EU and other international projects;



4. Professional improvement of production and other processes, and enhancing the existing facilities;
5. Founding new knowledge based business companies, organisations etc.

Within the Teaching Bases interests, the expert personnel - mentors of the Teaching Bases shall achieve:

1. Active participation in the teaching processes of the University and the Constituents, by performing teaching and professional practice at the Teaching Base, and transferring competencies, knowledge and skills to new generations of students;
2. Development of their personal teaching and scientific careers through teaching at and cooperation with the University and the Constituents;
3. Utilisation of potentials of the University and Constituents scientific and teaching facilities in preparing scientific papers, researches, and technological and other projects;
4. Participation in EU and other international projects, as well as in protection of intellectual property and patents achieved by mentors in the course of their work.

VI. MUTUAL RIGHTS AND OBLIGATIONS

Article 12

By establishing the Teaching Bases and implementation of the interests set herein, the University or the Constituents respectively and the Teaching Bases shall accept mutual rights and obligations.

Article 13

The rights and obligations of the University and the Constituents shall be:

1. Sound and quality preparation of students before their assignment to student practice;
2. Providing expert personnel - mentors with basic training for educators aimed to their inclusion in the teaching process, and preparing programmes of practical training with lists and descriptions of their competencies and skills;
3. Working out methods of testing the practical knowledge acquired by the students;
4. For the Teaching Bases needs, opening all forms of scientific and technological cooperation, and possibilities of lifetime learning;
5. Instigating founding of spin-off and start-up business companies;
6. Caring for the students' and expert personnel - mentors' safety.

Article 14

The rights and obligations of the Teaching Base shall be:

1. Harmonisation of their by-laws with stipulations of the Rules;
2. Providing the University or the Constituent with possibilities of performing professional practice and teaching on the premises of the Teaching Base;
3. Preparing the list of potential expert personnel - mentors from among the Teaching Base staff and the list of their competencies and skills;
4. Enabling quality assurance of teaching at the Teaching Base under the same criteria as at the University or the Constituent respectively;
5. Enabling acquired skills control;



6. Proposing the ways of improving the working and the teaching processes;
7. Caring for the students' and expert personnel - mentors' safety.

VII. FINANCING

Article 15

Professional practice and work of the students at the Teaching Base can be financed through cooperation projects that instigate development of new technologies and expert personnel - mentors careers, and by utilisation of funds from the budgets of the EU and the Republic of Croatia.

The work provided by the expert personnel - mentors can be paid adequately to their titles, and in line with the standards applied to adequate staff members of the University or the Constituents.

Aimed to enabling scientific advancement of every expert person - mentor as a Teaching Base, University or Constituent staff member, following a positive assessment of their work, they can be provided with more favourable payment schemes of scholarships at postgraduate studies performed at the University or the Constituents, that shall be provided for by a special document.

VIII. USING TITLES AND LOGOS

Article 16

The University and the Constituents may use the Teaching Bases names and the logos in their letterheads and on the web pages.

A Teaching Base may use the names and the logos of the University and the Constituencies, subject to a written application to and approval from the University Senate.

IX. TEACHING BASE AS SCIENTIFIC EXCELLENCE CENTRES

Article 17

A Teaching Base may become a scientific excellence centre once they met the conditions set in the Science and Higher Education Act.

X. CESSATION OF ACTIVITY OF A UNIVERSITY'S TEACHING BASE

Article 18

A Teaching Base established under these Rules and a Cooperation Contract entered by the University or the Constituency respectively and an organisation shall cease its activities by terminating the Cooperation Contract.



The Cooperation Contract may be terminated three months before the beginning of a new academic year.


XI. TRANSITIONAL AND CLOSING STIPULATIONS

Article 19

All Cooperation Contracts made with the Teaching Bases before these Rules came to force shall remain in force, subject to their signatories' obligation to harmonise them with the Rules within 12 months from the date of the Rules coming to force.

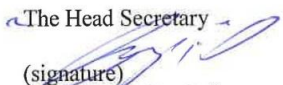
Article 20

These Rules shall come to force on the third day after being published on the Notice Board of the University of Split.

 (University Seal) The Head of the University
Prof. Šimun Anđelinović, Ph. D.
(signature)

Classification number: 003-05/15-02/0008
Protocol number: 2181-202-01-01-15-0001

These Rules were published at the Notice Board of the University of Split on 28 April 2015, and came to force on 1 May 2015.

 The Head Secretary
(signature)
Paula Vučemilović Šimunović, LL. B.

I, **Radovan Kečkemet**, B.A., Certified Court Interpreter of the English Language, reappointed by the President of the County Court of Split, Croatia, Decree No. 4 Su-881/15 of 26 October, 2015, do hereby certify that the above translation is absolutely true to the original document in the Croatian language.

Split, 29 December 2015

No. 225 / 15



Schedule 3
Requirements for a Determination Process
pursuant Art. 86 Para. 1 BayHSchG

<ul style="list-style-type: none"> • <u>Applicant (status of the university, which assumes the responsibility for the studies programme on offer in Bavaria):</u> <ul style="list-style-type: none"> ○ State school of higher learning or state-recognised school of higher learning of another federal state in the Federal Republic of Germany or a Member State of the European Union ○ <i>State school of higher learning outside of Bavaria:</i> Proof that the German federal state or Member State of the European Union in which the school of higher learning is based has provided its approval for the performance of the studies programme in Bavaria ○ <i>State-recognised school of higher learning:</i> any actions by the school of higher learning in Bavaria in connection with the planned studies programmes must be recognised by the state. ○ Application filed by the president of the school of higher learning or ○ Application filed by the head of the cooperation partner in Bavaria (in this case the head of the cooperation partner must be duly authorised by the president of the school of higher learning to file the application for determination.)
<ul style="list-style-type: none"> • <u>Cooperation partner / cooperation agreement</u> <ul style="list-style-type: none"> ○ Tasks of the cooperation partner in Bavaria (submission of the cooperation agreement if one exists)
<ul style="list-style-type: none"> • <u>Scope of the studies programmes on offer in Bavaria</u> <ul style="list-style-type: none"> ○ Performance of which studies programmes, if applicable also in part? ○ Acceptance of which university or college examinations ○ Proof that the studies programme may be offered in Bavaria in accordance with the law of the federal state or Member State of the European Union where school of higher learning is based

<ul style="list-style-type: none"> • <u>Approval / recognition of studies programmes</u> <ul style="list-style-type: none"> ○ In accordance with the arrangements of the federal state or Member State of the European Union where the school of higher learning is based ○ Performance of the studies programmes in the federal state or Member State of the European Union where the school of higher learning is based (appropriate proof) ○ Studies and examination rules in the federal state or Member State of the European Union where the school of higher learning is based
<ul style="list-style-type: none"> • <u>Accreditation of studies programmes</u> <ul style="list-style-type: none"> ○ Have arrangements in the federal state or Member State of the European Union where the school of higher learning is based been adhered to? ○ Does accreditation also cover performance of the studies programme at the location in Bavaria?
<ul style="list-style-type: none"> • <u>Prerequisites for admission of studies programmes</u> <ul style="list-style-type: none"> ○ Have rules of the the federal state or Member State of the European Union where the school of higher learning is based been adhered to?
<ul style="list-style-type: none"> • <u>Assumption of overall responsibility for the studies programmes on offer and taking university examinations in Bavaria</u> <ul style="list-style-type: none"> ○ Express declaration by the president of the school of higher learning filing the application that responsibility for due performance of the studies programme and taking university examinations and conferring academic degrees is in the hands of the school of higher learning filing the application.
<ul style="list-style-type: none"> • <u>Conferral of the academic degree by the university in the federal state or Member State of the European Union in which the school of higher learning is based</u> <ul style="list-style-type: none"> ○ Conferral of a degree <i>recognised</i> in the federal state or Member State of the European Union in which the school of higher learning is based (provision of respective proof)

- Samples of approved degree certificates and graduation certificates

Schedule 4
Curriculum USSM
(as per: Academic Year 2016/2017)

The Curriculum USSM (as per Academic Year 2016/2017 can be downloaded (Program description 'detailed')):

<http://www.mefst.unist.hr/default.aspx?id=136>

Schedule 5
Compliance with Curriculum as
per Academic Year 2019/2020

Clinical disciplines that can be offered at clinics of the REGIOMED group:

- + Clinical Skills III-Clinical Propaedeutic, Internal Medicine, Neurology, Neurosurgery, Anesthesiology and Intensive Medicine, Surgery, Urology, Orthopedics, Gynecology, Obstetrics and Reproductive Medicine, Clinical Oncology, Pediatrics, Electives, Clinical rotation: Internal Medicine, Clinical rotation: Surgery, Clinical rotation: Mother and Child, Clinical rotation: Medical Emergencies, Diploma Thesis

Clinical disciplines that probably can be offered at clinics of the REGIOMED group:

- + Basic of Med. Microbiology and Parasitology, Research in Biomedicine and Health III, Pathophysiology, Radiology, Nuclear Medicine, Infectology, Clinical microbiology and parasitology, Physical and Rehabilitation Medicine, Pathology, Family Medicine, Psychological Medicine I, Medical Humanities - Medical Ethics II, Psychological Medicine II, Psychiatry, Medical Humanities- Medical Ethics III, Medical Humanities - Medical Ethics IV, Epidemiology, Laboratory Diagnostics, Health Care Organizations and Health Economics, Medical Humanities - Medical Ethics V, Medical Humanities - History of Medicine

Clinical disciplines that probably cannot be offered at clinics of the REGIOMED group:

- + Pharmacology, Dermatovenereology, Ophthalmology, Otorhinolaryngology, Maxillo-facial Surgery and Dental Medicine, Occupational and Naval Medicine with Environmental Health, Forensic Medicine

Schedule 6
List of Basic Library Inventory

Medical Biology	Alberts B, Bray D, Johnson A, Lewis J, Raff M, Roberts K, Walter P. Essential cell biology. 2nd ed. New York (NY): Garland Science; 2004.
Medical Biology	Cooper GM, Hausman RE. The Cell, a Molecular Approach. 6th ed. WashingtonDC, Sunderland (Massachussets): ASM Press, Sinauer Associates; 2013.
Medical Biology	Cox TM, Sinclair J. Molecular biology in medicine. Blackwell Science, 1997. Oxford, UK
Research in Biomedicine and Health I	Ferenczi E, Muirhead N. One Stop Doc Statistics and Epidemiology. Oxford: Oxford University Press, 2007.
Medical Biology	Gilbert SF. Developmental biology. 7th ed. Sunderland (MA): Sinauer Associates Inc.; 2003.
Medical Biology	Griffiths AJF, Miller JH, Suzuki DT, Lewontin RC, Gelbart WM. An introduction to genetic analysis. 8th ed. New York (NY): WH Freeman & Co; 2005.
Research in Biomedicine and Health I	Hoyt RE, Yoshihashi A, Sutton M. Medical Informatics: Practical Guide for the Healthcare Professional Third Edition E-Book. Lulu.com, 2009.
Histology and Embryology	Junqueira's Basic Histology: Text and Atlas, Anthony Mescher (Author)
Histology and Embryology	Langman's Medical Embryology, Thomas W. Sadler (Author)
Clinical Skills I	Lojpur Mihajlo, MD, PhD: Basic life support
Anatomy	Moore KL, Dalley AF, Agur, AMR. Clinically oriented anatomy (sixth edition). Philadelphia: Lippincott Williams & Wilkins, 2000.

Anatomy	Netter FH. Atlas of human anatomy. Basel: Novartis, 1998.
Medical Biology	Peruzović M., Zemunik T.: Medicinska biologija, Priručnik za mikroskopske vježbe, Katedra za medicinsku biologiju, Medicinski fakultet u Splitu, Split, 2010.
Histology and Embryology	Saraga Babic M. Sapunar D. Atlas of Human Embryology. Chronolab. 1998.
Clinical Skills I	Šimunović V.J. (ed.): Basic & General Clinical Skills. Split: Split University School of Medicine Press: 2012
Clinical Skills I	Šimunović V.J. (ed.): Catalogue of knowledge and clinical skills. Zagreb: Medicinska naklada; 2007. ISBN: 978-953-176-350-9.
Clinical Skills I	Šimunović V.J. (ed.): Praktikum s katalogom kliničkih vještina. Mostar: Sveučilište u Mostaru; 2008.
Clinical Skills I	Šimunović, V. J: Catalogue & Portfolio of Acquired Clinical Skills. Split: Split University School of Medicine Press: 2012
Research in Biomedicine and Health I / II / III	Marušić M, editor. Principles of Research in Medicine. 2nd edition. Zagreb: Medicinska naklada; 2015.
Medical Chemistry and Biochemistry	Atkins PW, de Paula J. Physical Chemistry, 10th edition. Macmillian Education, Oxford, 2014.
Immunology and Medical Genetics	Basic Immunology, Functions and Disorders of the Immune System - Abbas A.K., Lichtman A.H., 3rd updated edition, Saunders Elsevier, 2011.
Physiology	Berne and Levy: Physiology, 5th ed., Mosby 2003. – BL5
Basic Neuroscience	Companion to Neurobiology by Gordon Shepard

Medical Chemistry and Biochemistry	Denise R. Ferrier: Lippincott Illustrated Reviews: Biochemistry, 6th edition. Lippincott Williams & Wilkins, 2013.
Immunology and Medical Genetics	Essential Medical genetics - Tobias E.S., Connor M., Ferguson-Smith M.,
Physiology	Guyton – Hall: Textbook of Medical Physiology, 12th ed., Saunders Elsevier 2012. – G12
Basic Neuroscience	Guyton, A.C. and Hall: MEDICAL PHYSIOLOGY, 11th edition. 2006.
Basic Neuroscience	John Huguenard and David A. McCormick: Electrophysiology of the Neuron, Windows Version, A
Basic Neuroscience	Kandel, E.R., Schwartz, J.H. and Jessel, T.M.: PRINCIPLES OF NEURAL SCIENCE, 4th edition, McGraw-Hill; New York, SAD, 2000
Medical Chemistry and Biochemistry	Lieberman M, Marks AD. Mark's Basic Medical Biochemistry-a Clinical Approach, 4th edition. Lippincott Williams & Wilkins, 2013
Medical Chemistry and Biochemistry	McMurry JE. Fundamentals of Organic Chemistry, 7th edition. Cornell University, 2011.
Medical Chemistry and Biochemistry	P6 Colloid Dispersed Systems (handouts).
Basic Neuroscience	Siegel, A. and Sapru, H.: ESSENTIAL NEUROSCIENCE, Wolters Kluwer / Lippincott Williams & Wilkins
Basic Neuroscience	Zigmond, MJ et al.: Fundamental Neuroscience, Academic Press; San Diego, SAD, 1999.
Pharmacology	Bertram Katzung, Susan Masters, Anthony Trevor. Basic and Clinical Pharmacology 12/E

Pathology	Damjanov, I. Pathology Secrets, 3rd Edition, Elsevier Mosby, Philadelphia, 2009.
Pathology	Damjanov, I.: Pathology for the Health Professions. 4th Edition, Elsevier Saunders, St.Louis, 2012.
Pathophysiology	Hammer GD, McPhee SJ. Pathophysiology of disease. An introduction to clinical medicine.7th ed. Lange Medical Books/McGraw Hill, New York, 2014.
Clinical Skills III - Clinical Propedeutics	Hozo I, et al. Internal Medicine Propedeutics. Split: Split University School of Medicine; 2015.
Psychological Medicine I	Object Relations Theory (Gabbard, pp. 37-44), Self Psychology (Gabbard, pp. 51-57), Defence Mechanisms (Gabbard, pp. 32-35; 44-49),
Psychological Medicine I	Understanding the Theory Behind CBT (Ledley, pp. 8-15)
Basics of Medical Microbiology and Parasitology / Clinical microbiology and parasitology	Brooks GF, Carroll KC, Butel JS, Morse SA, Mietzner TA, eds. Jawetz, Melnick and Adelbergs, Medical Microbiology. 26th ed. New York: McGraw-Hill; 2013.
Psychiatry / Psychological Medicine I	Kaplan & Sandock's Comprehensive Textbook of Psychiatry
Infectology	2. Marc Dante C, Kliegman RM, and Behrman RE. Nelson essentials of pediatrics.6th edition. Elsevier Saunders 2010.
Radiology	Basic Radiology, Second Edition (LANGE Clinical Medicine) by Michael Chen (Author), Thomas Pope (Author), David Ott (Author)
Psychological Medicine II	Đorđević V., Braš M., Miličić D. Person in Medicine and Healthcare; From Bench to Bedside to Community. Zagreb: Medicinska naklada, 2012

Internal Medicine	Harrison's Principles of Internal Medicine 19th Edition by Dennis Kasper (Author), Anthony Fauci (Author), Stephen Hauser (Author), Dan Longo (Author), J. Jameson (Author), Joseph Loscalzo
Infectology	Kliegman RM, Stanton BF, Schor NF, St. Gemme III JW, Berham RE. Nelson's textbook of pediatrics. 19th edition. Elsevier Saunders 2011.
Radiology	Learning Radiology: Recognizing the Basics (With STUDENT CONSULT Online Access), 2e, by William Herring MD (Author)
Nuclear Medicine	Maher M. Basic Physics of Nuclear Medicine. Wikibooks. 2004.
Dermatovenereology	R. Weller, J. Hunter, J. Savin, M. Dahl: Clinical Dermatology, 4th edition
Nuclear Medicine	Sharp PF, Gemmell HG and Murray AD, eds. Practical Nuclear Medicine. 3rd ed. London: Springer-Verlag, 2005.
Infectology	Southwick F. Infectious diseases: a clinical short course. 3rd (McGraw-Hill 2014) or 2nd (McGraw-Hill 2008) edition.
Nuclear Medicine	Ziessman HA, O'Malley JP, Thrall JH and Fahey FH, eds. The Requisites. Nuclear Medicine. 4th ed. Elsevier .Saunders. Philadelphia; 2014.
Clinical Oncology	Anthony J Neal and Peter J Hoskin. Clinical Oncology Basic Principles and Practice, 4th edition, CRC press, Taylor and Francis Group, 2012.
Anaesthesiology and Intensive Medicine	Bongard FS, Sue DY ed. Current critical care diagnosis and treatment. 3rd edition. McGraw-Hill Comp; 2008
Occupational and Naval Medicine with Environmental Health	Edmonds C, Lowry C, Pennefather J. Diving and Sub-aquatic Medicine, current edition, Arnold.

Epidemiology	Gordis L. Epidemiology, 5th Edition, elsevier, 2014
Anaesthesiology and Intensive Medicine	Handout (M. Jukić, M.Carev, N. Karanović, M.Lojpur): http://neuron.mefst.hr/docs/katedre/anesteziologija///SkrIPTa anesteziologija i intenziva.pdf
Ophthalmology	Lang G. Ophthalmology. A pocket textbook atlas. 2nd ed. Stuttgart: Thieme, 2007. Riordan-Eva P, Cunningham E.
Orthopaedics	Mark D. Miller. Review of Orthopaedics, 4th ed. Sanders, AnImprint of Elsevier, USA, 2004.
Anaesthesiology and Intensive Medicine	Morgan GE, Mikhail MS, Murray MJ ed. Clinical anesthesiology. 5th edition. McGraw-Hill Comp; 2013
Physical and Rehabilitation Medicine	O'Young BJ, Young SA, Stiens SA. Physical medicine and rehabilitation secrets. 3rd edition. Philadelphia: Mosby/Elsevier, 2008.,
Gynaecology, Obstetrics and Reproductive Medicine	Reece E.A., Barbieri R.L. Obstetrics and Gynecology The Essentials of Clinical Care. Stuttgart, New York: Thieme, 2010.
Occupational and Naval Medicine with Environmental Health	Rom WN, ed. Environmental and Occupational Medicine, current edition, Lippincott, Williams and Wilkins.
Surgery	Schwartz's Principles of Surgery, 10th edition, F. Brunicaudi, John Hunter, Dana Andersen, Timothy Billiar, David Dunn, Jeffrey Matthews, Raphael E. Pollock
Physical and Rehabilitation Medicine	Selected readings from: Braddom RL. Physical Medicine and Rehabilitation. 4th edition. Expert Consult- Online and Print, 2010.,
Physical and Rehabilitation Medicine	Selected readings from: Electrotherapy: evidence-based practice, 12edition.(Physiotherapy Essentials), Churchill Livingstone, Edinburgh, 2008

Urology	Smith & Tanagho's General Urology, 18th edition
Ophthalmology	Vaughan and Asbury's General ophthalmology. 18th ed. New York: Lange Medical Books, 2011.
Otorhinolaryngology	Wax MK. Primary Care Otolaryngology. AAO-HNS, 2nd Edition. 2004.
Occupational and Naval Medicine with Environmental Health	Whelan HT, Kindwall EP. Hyperbaric Medicine Practice, current edition, Best Publishing.
Health care organization and health economics	Detels, McEwen, Beaglehole, Tanaka: Oxford Textbook of Public, Health, Oxford University Press
Paediatrics	Nelson. Textbook of Pediatrics. 20th ed. Philadelphia: Elsevier Saunders; 2015
Laboratory Diagnostics	Pagana KD, Pagana TJ. Diagnostics and Laboratory Tests, Mosby, St. Luis, Missouri, 2002.
Family Medicine	Rakel RE, ed. Essentials of Family Practice. 2nd ed. New York: Elsevier, 1993
Laboratory Diagnostics	Thomas L. Clinical Laboratory Diagnostics (Use and Assessment of Clinical Laboratory Results). TH Books Verlagsgesellschaft mbH, Frankfurt/Main, 1999.

Schedule 7
Qualification Profile RMS Teaching Staff

UNIVERSITY OF SPLIT
SCHOOL OF MEDICINE

**REGULATIONS ON THE REQUIREMENTS AND PROCEDURES FOR AP-
POINTMENT TO RESEARCH AND RESEARCH-TEACHING POSITIONS**

Split, February, 2014

Based on article 54 of the University of Split School of Medicine (USSM) Statute, and article 66, paragraph 6, from the 'Law regulating changes and additions to the "Scientific Research Activity and Higher Education Law" (NN 94/13), the Faculty Council, at its 5th meeting, dated February 6th 2014, voted for

THE REGULATION OF REQUIREMENTS AND PROCEDURE FOR APPOINTMENT TO RESEARCH AND RESEARCH-TEACHING POSITIONS

I. General decree

Article 1

The regulation on requirements and procedures for appointment to research or research-teaching positions at USSM (Further: The Regulation) determines requirements and procedures for appointment to research, research-teaching, teaching and associate positions at USSM.

Actions regarding part of the procedure for appointment are conducted by Human Resources Committee (Further: Committee), whose rights and obligations are regulated through Regulation of Conduct of the Committee.

Phrases used in this Regulation, that may imply gender, are used neutrally for both, males and females.

I. RESEARCH POSITIONS

Article 2

Research positions are: research collaborator, higher research collaborator, research advisor and research advisor-tenured.

When USSM participates in the appointment process for appointment research positions, it is performed in accordance with rules and regulations of the Republic of Croatia.

II. REQUIREMENTS FOR APPOINTMENT TO RESEARCH-TEACHING POSITIONS AND FOR SIGNING CONTRACTS OF EMPLOYMENT

III. 1. General requirements

Article 3

Candidates who are appointed to research-teaching positions for the first time need to successfully conduct a habilitation lecture in front of teachers and students of USSM, in accordance to Rules and regulations of habilitation lecture.

Candidates' teaching skills have to be positively evaluated, based on student surveys, and a written statement to this effect must be signed by the vice dean for teaching. Candidates have to be positively evaluated by the head of the department to which they will be assigned.

Candidates who need to complete a residency program before independent performance in the field have to have at least three years of work experience in that field.

Candidates who do not need to complete a residency program have to have three years of work experience in the field of appointment.

III. 1. Assistant professor

Article 4

Appointment to the research-teaching position of assistant professor, and signing of the contract for such a position, is done for a period of 5 years, as long as the candidate fulfills the conditions for becoming a research collaborator.

In addition, the candidate has to fulfill two (2) out of four (4) requirements specified by the Rector's Assembly:

- (1) in the preceding five years, the candidate has officially participated in teaching, with at least ninety (90) hours at any University (candidate had to be elected into an assistant or teaching position, or taught during his/her postdoctoral fellowship),
- (2) the candidate mentored students of undergraduate/graduate programs in their finishing/graduate thesis and that he/she published at least one research paper (abstracts included) in co-authorship with the student,
- (3) the candidate spent at least three months (in continuity), at home or abroad, in an internationally recognized institution pursuing further education in the subject of his/her field,
- (4) the candidate presented, as author or coauthor, at least three abstracts at scientific meetings, one of which had to be at an international meeting.

In addition, the candidate has to fulfill all requirements specified by USSM:

- published at least two additional papers in journals cited in Current Contents database,

- participated in teaching at least one PhD program or a continuous medical education activity of the highest category,,
- finished the official course in medical teaching.

III. 2. Associate professor

Article 5

Appointment to the research-teaching position of associate professor, and signing of the contract for such a position, is done for a period of 5 years, with candidates who fulfill the conditions for becoming a higher research collaborator and who were employed as assistant professor for at least five years.

In addition, the candidate has to fulfill the following requirements, specified by the Rector's Assembly:

- officially participated in teaching at least three hundred (300) hours at any university,
- fulfilled at least three (3) out of six (6) additional conditions:
 - (1) authored or co-authored at least one university textbook, or that he/she posted on USSM web site his/her lectures, in the form of teaching materials, which were positively judged by the USSM committee,
 - (2) suggested or implemented new or innovative content to the course; or implemented new experimental or practical teaching methods at any level of university teaching, with permission of Faculty Council,
 - (3) mentored at least seven (7) students of graduate programs in their graduate thesis, and published at least two scientific papers (abstracts included) in authorship with the student,
 - (4) undertook training at an internationally recognized institution, in the subject of his/her field, in the duration of at least one year after obtaining his/her PhD (at least 6 months in continuum),
 - (5) presented, as author or coauthor, at least five (5) abstracts at scientific meetings, two of which had to be at international meetings,
 - (6) successfully mentored/co-mentored a PhD student, which is proven by publishing at least one manuscript in co-authorship with the candidate who completed his/her PhD program.

In addition, the candidate has to fulfill all requirements specified by USSM:

- publish at least three additional manuscripts in journals cited in Current Contents data base,

- fulfill three (3) out of six (6) additional conditions:
 - (1) participated in teaching of an elective subject,
 - (2) participated in teaching a continuous medical education activity, of the highest category ,
 - (3) participated in teaching a PhD program,
 - (4) director or co-director of subject as part of PhD program,
 - (5) mentored a PhD or Master's student to completion/defense of thesis,
 - (6) actively participated in research projects.

IV. 3. Full professor

Article 6

The candidate who meets the criteria for research consultant, and has spent at least five years at the level of assistant professor, in a research-teaching position, can be appointed to the position of full professor for a period of five years. The candidate should also meet the following criteria specified by the Rector's Assembly:

- participated in a minimum of six hundred (600) teaching hours (either as permanent or visiting professor) at any higher education institution
- meets four (4) out of following eight (8) requirements:
 - (1) authored or co-authored at least two university textbook or handbooks, or posted on USSM web site his/her lectures, as teaching materials, that have been positively evaluated by USSM's expert Committee,
 - (2) mentored at least ten (10) graduate theses, and published at least four (4) papers in co-authorship with the student,
 - (3) confirmed him/herself as successful mentor/co mentor in a PhD study programme: i.e. has published at least two (2) papers in scientific journals in co-authorship with his/her student who has finished the PhD study programme,
 - (4) presented at least seven (7) abstracts at scientific meetings, out of that at least four (4) at international meetings, or at least one lecture at an international scientific meeting,
 - (5) spent a minimum of four (4) years as a member of an editorial board of a scientific journal, or editor of at least two scientific conference proceedings or scientific journal supplement,
 - (6) reviewed at least ten (10) articles for scientific journals or submitted articles for conference proceedings,

(7) led a minimum of one (1) research project or participated in one international research project,

(8) spent two years as visiting professor or scientist at international institutions or universities, and held invited lectures.

The candidate should also meet the following additional USSM criteria:

- at least four papers cited in Current Contents
- subject director/co-director as part of PhD program, or director/co-director of CME course of the highest category, or leader of science/technology project,
- mentorship or co-mentorship of defended PhD thesis

Article 7

Candidates applying for re-appointment to research-teaching positions, should also meet additional criteria of USSM.

Based on the suggestions of the Committee, USSM's Council appoints an expert committee for evaluation of the candidates work.

The expert committee writes a report appointing a board for nominating the minimum requirements needed for re-appointment to the research-teaching position.

The candidate should meet the following, additional criteria set by USSM (since the last appointment procedure)

- for re-appointment to the research-teaching position of **assistant professor**, the candidate should have published at least one paper cited in Current Contents
- for re-appointment to the research-teaching position of **associate professor**, the candidate should have published at least two papers cited in Current Contents
- for re-appointment to the research-teaching position of **full professor**, the candidate should have published at least three papers cited in Current Contents

Candidates undergoing the re- appointment procedure, have to submit positive quality assurance survey results as well as positive student's evaluation survey results.

Article 8

Candidates undergoing the procedure for appointment to a tenure position, have to fulfil requirements needed for the research position of research consultant-tenured, and

have to have spent a minimum of five years, in the research-teaching position of full professor.

The candidate has to meet six (6) out of twelve (12) requirements specified by the Rector's Assembly, of which eight have been mentioned in article 6. Four additional requirements include:

- (1) invited speaker at (at least two) international scientific meetings
- (2) reviewer for at least two study programmes, or at least two university textbooks or scientific books
- (3) undertook a leading position within a professional association, within his/her scientific area, or managing position at a higher educational institution or within the wider academic community
- (4) received a domestic or international award for his/her scientific and teaching achievements.

Article 9

In the case when more than one candidate applies for the research-teaching position, there are some additional requirements that need to be fulfilled:

- more than the minimum requirements set out by Rector's assembly
- substantive quotation in accordance to SCI or SSCI
- impact factors (Journal Citation Reports) where papers are published
- research and development accomplishments (patents)
- active participation within councils and committees of the University and Faculty,
- main editor of a university textbook
- membership within the executive board of international scientific committees.

Article 10

Exceptionally, the application procedure for the appointment to the research-teaching position of associate professor and full professor can be done before the period of 5 years expires, if the candidate fulfils all the requirements needed to be elected to the higher research-teaching position than the one he/she applies for.

This cannot be commenced until at least three years has expired since the earlier appointment.

The Faculty Council, by special decree, decides to advertise the post prematurely, and the decision has to be accepted by the employee.

Article 11

An Expert Committee has to consider all the aspects of the candidate (research, teaching and professional) and report on how these aspects were fulfilled.

The candidate who applies for the research-teaching position of associate professor has to have a minimum of 50% papers from the field he/she applies for, and 1 paper as the first author, cited in Current Contents.

The candidate who applies for the research-teaching position of full professor has to have a minimum 50% papers from the field he/she applies for, and 2 papers as the first author cited in Current Contents.

